

AGENDA

Meeting: SALISBURY AREA BOARD

Place: South Wiltshire Grammar School for Girls, Stratford Road, Salisbury SP1 3JJ

Date: Thursday 17 March 2011

Time: 7.00 pm

Representatives from Salisbury City Council
and Laverstock and Ford Parish Council

If you have any requirements that would make your attendance at the meeting easier,
please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to James Hazlewood (Senior Democratic Services Officer), on 01722 434250 or email james.hazlewood@wiltshire.gov.uk
OR

Marianna Dodd (Salisbury Community Area Manager), on 07919 881174 or email marianna.dodd@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

John Brady

Richard Clewer

Chris Cochrane (**Vice Chairman**)

Brian Dalton

Mary Douglas (**Chairman**)

Bill Moss

Ricky Rogers

Paul Sample

Salisbury St Martin's & Cathedral

Salisbury St Paul's

Salisbury Fisherton & Bemerton Village

Salisbury Harnham

Salisbury St Francis & Stratford

Salisbury St Mark's & Bishopdown

Salisbury Bemerton

Salisbury St Edmund & Milford

Map enclosed at page 1

Items to be considered	Time
<p>1. Welcome and Introductions</p> <p>2. Apologies for Absence</p> <p>3. Minutes (<i>Pages 3 - 18</i>) To confirm the minutes of the meeting held on 20 January 2011.</p> <p>4. Declarations of Interest Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>5. Chairman's Announcements (<i>Pages 19 - 28</i>)</p> <ul style="list-style-type: none"> a. Proposed changes to arrangements governing the Councillors' Code of Conduct b. Childcare Sufficiency Assessment 2011 – consultation c. Fairtrade Fortnight d. Library Service Review e. Reducing Child Poverty Strategy Consultation f. Localism Bill Seminar – Venue and date to be announced. 	7.00pm
<p>6. Update from Representatives (<i>Pages 29 - 34</i>) To receive updates from the Salisbury City Council representative and the Laverstock and Ford Parish Council representative, in addition to other partner agencies.</p>	7.05pm
<p>7. Update from Salisbury City Community Area Partnership (SCCAP) To receive an update from the Community Area Partnership.</p>	7.15pm
<p>8. Salisbury Vision To receive a presentation from Richard Walters (Director of Salisbury Vision) on the work of the Vision, focussing on the long-term and strategic aims of the project. To be followed by a roundtable discussion on your long-term aspirations for Salisbury in relation to the Vision.</p>	7.20pm
<p>9. Residents' Parking (<i>Pages 35 - 48</i>) To prioritise residents' parking schemes for full consultation and possible implementation.</p>	7.55pm

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|-------|---|---------------|
| 10. | Your Local Issues (<i>Pages 49 - 52</i>) | 8.05pm |
| | Marianna Dodd (Salisbury Community Area Manager) will report on the progress of the issues recently raised by local people. | |
| | Detailed information on the progress of individual issues is available on the council's website. Go to www.wiltshire.gov.uk/areaboards and click on "Track your community issues". | |
| 11. | Update on Community Area Transport funding | 8.10pm |
| | To receive an update from Tom Gardner (Traffic Engineer). | |
| 12. | Reducing Unnecessary Street Lighting | 8.15pm |
| | To receive an update on this project from Councillor Richard Clewer. | |
| 13. | Grants and Funding | 8.20pm |
| 13.1. | Community Area Grants (<i>Pages 53 - 62</i>) | |
| | To consider community grants with the opportunity for questions from the public. | |
| 13.2. | Youth Funding (<i>Pages 63 - 76</i>) | |
| | To consider three bids for funding from the Board's Youth Funding budget of £7,825. | |
| 13.3. | Performance Reward Grant (<i>Pages 77 - 90</i>) | |
| | To consider whether the Area Board wishes to support any bids for funding from the Performance Reward Grant Scheme. | |
| 13.4. | SCCAP Core Funding 2011/12, 1st Tranche (<i>Pages 91 - 108</i>) | |
| | To consider a request for the 1 st tranche of 2011/12 core funding to Salisbury City Community Area Partnership (SCCAP). | |

14. **Delegation of Funding Authority**

8.55pm

To consider the following motion, which would enable the Area Board to respond more swiftly to urgent needs in the Community:

To agree that in respect of urgent matters that may arise from time to time between meetings of the Area Board, the Salisbury Community Area Manager, in consultation with the Chairman and Vice Chairman of the Salisbury Area Board, be granted delegated authority to approve expenditure not exceeding £500 [or £1,000, as the Board shall determine] from the budget delegated to the Area Board. A report explaining any such decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Area Board to ensure that such decisions are subject to public examination.

15. **Future Meeting Dates, Evaluation and Close (Pages 109 - 110)**

9.00pm

To note the Board's Forward Plan, including details of future agenda items.

The date of the next meeting is Thursday 12 May, 7pm at The Alamein Suite, City Hall, Salisbury, SP2 7TU.

Future Meeting Dates

Thursday, 12 May 2011

7.00 pm

The Alamein Suite, City Hall Salisbury, Malthouse Lane, Salisbury SP2 7TU

Thursday, 14 July 2011

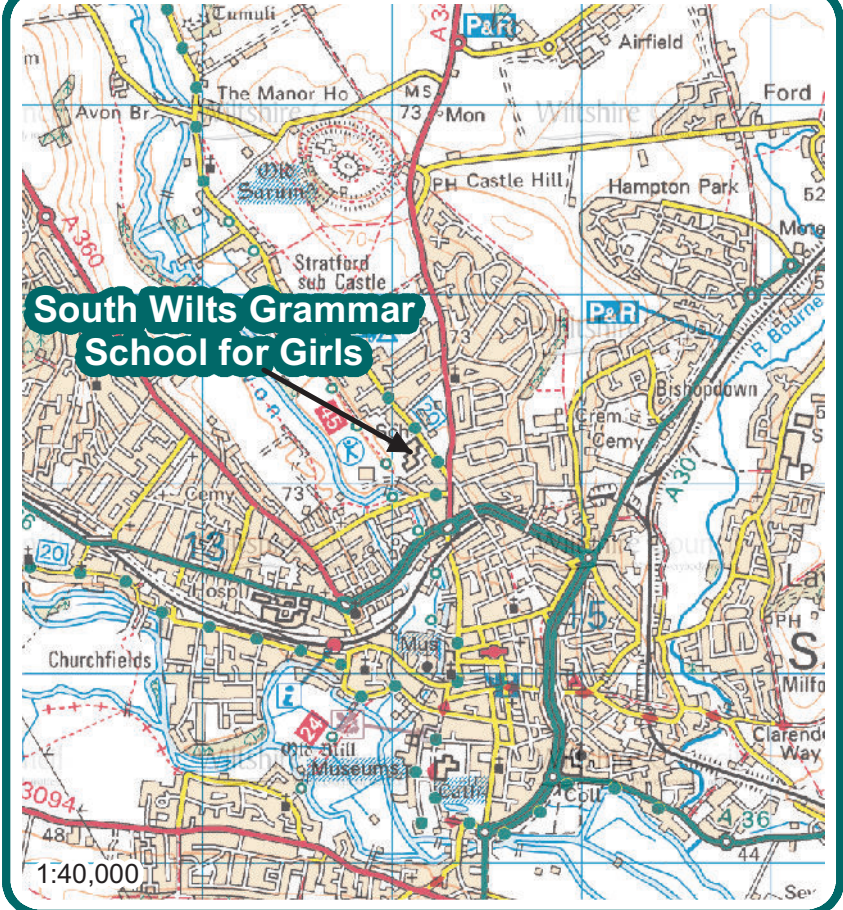
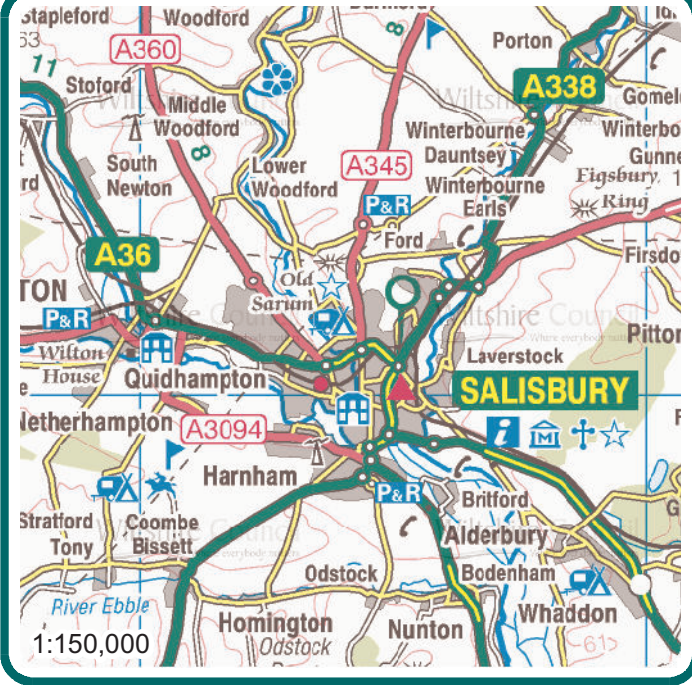
7.00pm

Salisbury Methodist Church, St Edmunds Church Street, Salisbury, SP1 1EF


Thursday, 15 September 2011

7.00pm

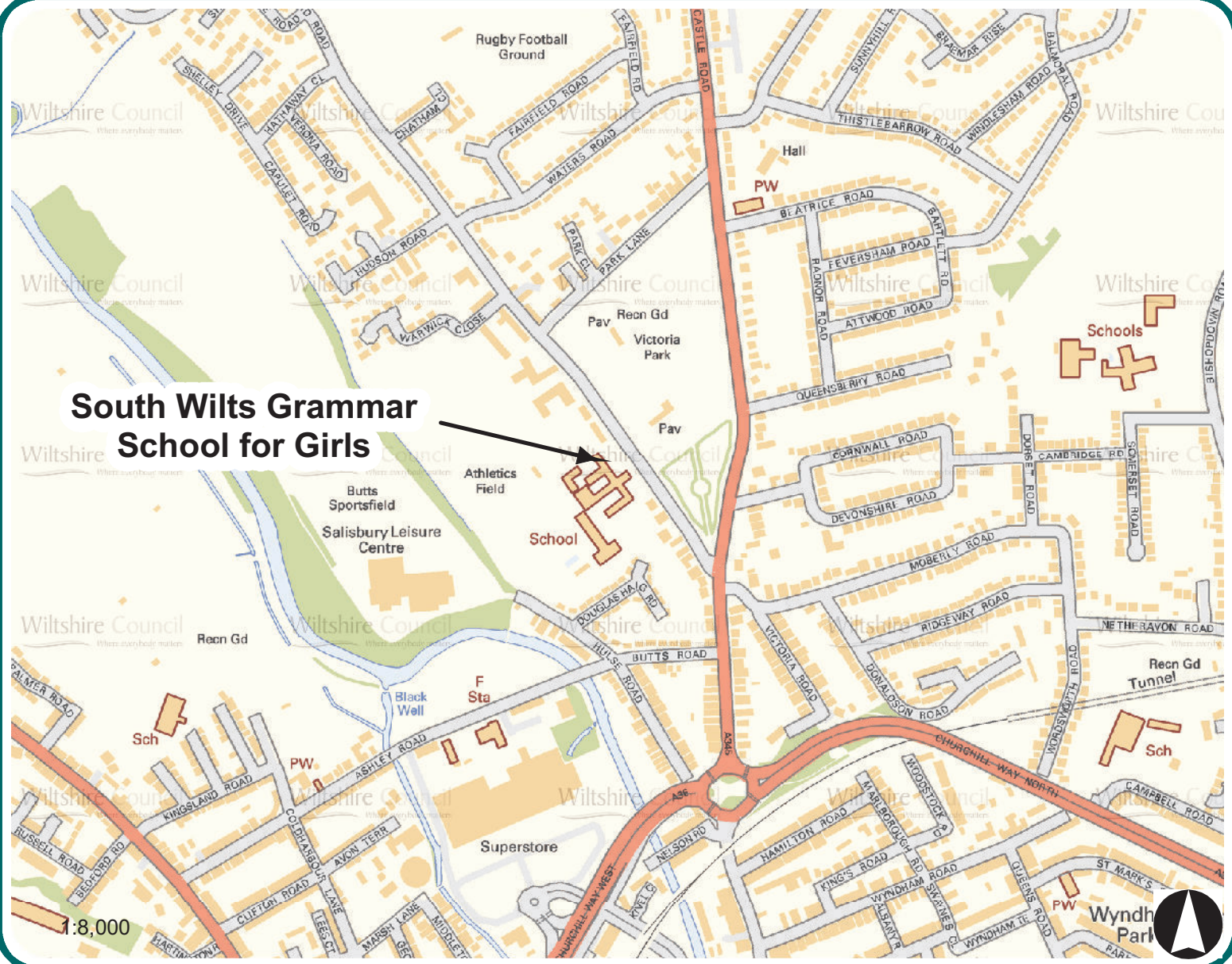
South Wiltshire Grammar School for Girls, Stratford Road, Salisbury, SP1 3JJ



South Wilts Grammar School for Girls
Stratford Road
Salisbury
Wiltshire
SP1 3JJ



 Where everybody matters



South Wilts Grammar
School for Girls

MINUTES

Meeting: SALISBURY AREA BOARD
Place: St Francis Church Hall, Beatrice Road, Salisbury SP1 3PN
Date: 20 January 2011
Start Time: 7.00 pm
Finish Time: 9.14 pm

Please direct any enquiries on these minutes to:

James Hazlewood (Senior Democratic Services Officer), Tel: 01722 434250 or (e-mail) james.hazlewood@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Mary Douglas (Chairman), Cllr Christopher Cochrane (Vice Chairman),
Cllr John Brady, Cllr Richard Clewer, Cllr Bill Moss, Cllr Ricky Rogers and
Cllr Paul Sample

Cllr Dick Tonge (Cabinet Member for Highways and Transport)

Wiltshire Council Officers

Marianna Dodd, Salisbury Community Area Manager
Graeme Hay, Head of Service - Local Highways and Streetscene (South)
Graham Hogg, Service Director for Housing
Steve Ibbetson, Technical Manager
James Hazlewood, Senior Democratic Services Officer

Town and Parish Councils

Salisbury City Council – Su Thorpe, John Collier, Ian Tomes, Reg Williams, Annie
Child
Laverstock and Ford Parish Council – David Law, Alex Wright

Partners

Wiltshire Police – Richard Goodman
Wiltshire Fire and Rescue – Mike Franklin, Nicola Cocks

NHS Wiltshire – Tony Barron, Jeff James, Jo Howes

“Our Salisbury” – Salisbury City Community Area Partnership (SCCAP) – David Scrace

St Edmunds Community Association – Tony West, Roger Stephens, Mary Stephens

Salisbury Tenants Panel – Colin Duller

Salisbury Journal – Annie Riddle

South Wilts Agenda 21 – Margaret Willmot, Pam Roquette

Salisbury Pubwatch – Angela Newbury

Wiltshire Involvement Network – Phil Matthews

Members of Public in Attendance: 21

Total in attendance: 57

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p> <p>The Chairman announced that the next meeting of the Area Board on 17 March would include a presentation from the Salisbury Vision Director, Richard Walters, about the work of the Vision, focussing on the long-term strategic aims of the Vision.</p> <p>It was also noted that the Chairman had agreed to accept an additional report onto the agenda, as Urgent Late Business. This related to the release of £95,000 of R2 funding, as requested by Salisbury City Council, towards a play park in the Queen Elizabeth Gardens. The decision could not wait until the next meeting of the Area Board as this would result in the loss of an additional £25,000 funding to the City Council. The report, which had been tabled, would be considered at item 6, along with the update from the City Council.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Inspector David McMullin • Stephanie Denovan – Service Director • Debrah Biggs – Chairman of Salisbury City Community Area Partnership 	
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on 30 November 2010 were agreed as a correct record and signed by the Chairman.</p> <p>The Chairman also gave a brief update on matters arising from the minutes:</p> <p>Item 7 – Wiltshire Good Neighbours - Following the presentation and roundtable discussion on the Good Neighbour Scheme at the previous meeting of the Area Board, Wessex Community Action had undertaken to progress a similar project within Salisbury.</p>	

	<p>Item 3 – Minutes (Community Payback) – The Chairman reported that, further to a query as to whether the Community Payback scheme could be used to remove graffiti from private property, officers had met with the probation service to look into this issue. It was noted that Swindon Borough Council operated this scheme on private property and so it was hoped that a similar arrangements could be implemented in Wiltshire.</p> <p>Item 9 – Grit Bins – The Chairman announced that a list of the final locations of the additional grit bins had been tabled. Graeme Hay (Head of Service - Local Highways and Streetscene (South Locality)) reported that officers had worked with Salisbury City Council to identify the 91 grit bins within the city. These locations would be reviewed over the coming months, along with the routes and the resources available. It was hoped that the number of roads to be ploughed/gritted could be increased, as this was more effective than installing grit bins. Work was also underway with the City Centre Management to encourage shop keepers to help clear snow from pavements in front of their premises. Graeme thanked the City Council and the City Centre Management for their involvement so far in this process.</p> <p>Councillor Ricky Rogers referred to the missing grit bin on Pullman Drive. Graeme reported that this would be replaced in addition to the new grit bins listed on the tabled paper.</p> <p>Item 10 – Local Transport funding – prioritisation of schemes – The Chairman commented that officers were measuring pedestrian activity to find the best location for additional crossing points on Harnham Road. It was hoped that a preliminary design would come to the next meeting of the Area Board.</p> <p>30 September Area Board meeting – Item 14 – Councillors had asked that the status column in the Issues report on the agenda more accurately reflect the progress of the issue and any proposed actions. The Chairman reported that this information was contained in a new “outcomes” column and she had asked for this to be shown on the council’s website, and also in the report to the Area Board.</p>	
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Paul Sample declared a prejudicial interest in the late item to be considered at item 6 (R2 funding – Salisbury City Council) as he was a member of the City Council. Councillor Sample confirmed that he would leave the room for consideration</p>	

	<p>of the report.</p> <p>There were no other declarations of interest.</p>	
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred to the announcements and information set out at pages 19-41 of the agenda, commenting that the advertisement at page 43 had been included in error.</p> <p>The Chairman also announced that the highways department had asked the Area Board to prioritise residents' parking schemes for review. Area Board Councillors were asked to seek the views of local residents in their division. Any residents wishing to put their local scheme forward as a priority were asked to contact their local Councillor, and the matter would be discussed at the next meeting of the Area Board.</p>	
6.	<p><u>Update from Representatives (including Urgent Late Business - R2 funding)</u></p> <p>The Chairman referred to the tabled information from the Police and to the information from the Fire and Rescue Service at page 45-46 of the agenda.</p> <p>Su Thorpe, Leader of Salisbury City Council, gave an update on behalf of the City Council:</p> <ul style="list-style-type: none"> • On the following Monday, the City Council would be confirming its precept and budget for 2011/12. It was anticipated that the precept for 2011/12 would be £85 per dwelling, although this was still subject to final approval by the Council. • The plans for the refurbished children's play area at the Queen Elizabeth Gardens were available for viewing at the City Council's offices at 22 Bedwin Street. • There would be a St Georges Day celebration on 25 April outside the Guildhall which would be open. • The Mayor-making Council meeting would take place on 21 May. • The next issue of City Voice was due out in the next fortnight. • The Community Orchards programme would see its first sessions on 9 February at Fisherton Recreation ground, where 12 heritage apple trees would be planted. The following day, on 10 February a mixture of apple and pear 	

trees would be planted opposite Fotherby Crescent.

- Su offered the City Council's congratulations to Jackie Waterhouse who had been awarded an MBE in the New Year honours list for MBE for voluntary service to catering and local government.
- The City Council had also been supporting SCCAP in the process of processing the data from questionnaires received in relation to the Community Plan.

David Law of Laverstock and Ford Parish Council referred to the sad death of Frank Bissington during the previous week. Frank had served as a Councillor for 16 years, including 7 years Laverstock Parish Chairman. He had also represented the parish on the former Salisbury District Council for many years, and had also served as the Chairman of that Council in 2003/04. In 2010, Frank had been made the first ever Freeman of the Parish of Laverstock and Ford. His funeral would be held at St Andrews Church, Laverstock, on Wednesday 26 January 2011 at 11.15am.

Following this item, the Chairman referred to the **Urgent Late Business** relating to the release of R2 funding. As noted at the start of the meeting, this report had not been included on the agenda, but had been accepted by the Chairman as Urgent Late Business, as to delay a decision until the next meeting of the Area Board would result in the loss of an additional £25,000 funding.

(Note: Having declared a prejudicial interest in this item, Councillor Paul Sample left the room during consideration of the issue)

It was noted that planning policy R2 provided for developers to make provision for recreational open space through either on-site provision, or by making financial contributions under Section 106 to a fund held by the Council, as planning authority. Town/Parish Councils were then able to request money from this fund for suitable projects which fulfilled the legal requirements of the planning policy. Requests for the release of funds of £30,000 and above were currently a decision for the Area Board to make.

On 25 July 2006 the former Salisbury District Council had approved a play area scheme for Hudson's Field, to be funded by £95,000 from the R2 fund. However, objections to the proposals had been received from local residents, and so Salisbury City Council had since requested that this money be reallocated to fund the refurbishment of the children's play area at the Queen Elizabeth Gardens. No objections had been received to this proposal from local residents, and the Area Board's approval was now sought to this reallocation of funds.

	<p>Councillor Richard Clewer, the local Wiltshire Councillor for Queen Elizabeth Gardens, commented that he was aware of significant local support for the scheme and the desire to see the current equipment updated. In addition, it was considered locally that the equipment should be aimed at young children and families, rather than teenagers, and the City Council's designs reflected this need.</p> <p>Reg Williams, the City Clerk, commented that this scheme was entirely separate from the proposals for a concert area in the Queen Elizabeth Gardens, and that this sought to replace the old playground with new equipment. Consultation had been undertaken with the Friends of the Queen Elizabeth Gardens; the vast majority had been very supportive. A vote had also been taken to choose the preferred plans. An officer of the City Council had also spoken to local children to seek their input into the equipment selected, and the plans had been made available at the City Council's offices at 22 Bedwin Street.</p> <p>The Area Board councillors confirmed that they were satisfied with the level of consultation which had been undertaken by the City Council, however concern was raised in relation to the procedural anomaly whereby the Area Board was being asked to determine an issue which related to a City Council asset. The Area Board wished to respect the autonomy of the City Council, and Councillor John Brady undertook to raise this issue with cabinet colleagues to clarify the decision making process for future R2 funding requests.</p> <p><u>Decision</u> Salisbury Area Board approved Salisbury City Council's request for £95,000 developer contribution money ring fenced to Salisbury City to fund the refurbishment of the children's play area at Queen Elizabeth Gardens, Salisbury.</p> <p><u>Reasons</u> – <i>To support the City Council in this project for the benefit of Salisbury residents.</i></p>	<p>Steve Ibbetson</p>
<p>7.</p>	<p><u>Update from Salisbury City Community Area Partnership (SCCAP)</u></p> <p>In the absence of Debrah Biggs, Chairman of Salisbury City Community Area Partnership (SCCAP), David Scrace updated the meeting on the work of the partnership.</p> <p>Nearly 3000 replies had been received to the questionnaire, and volunteers were sought to help input the data. The information was also being reviewed to establish if there were any significant gaps in terms of the demographics of respondees.</p> <p>The Steering Group would be holding an away day in the following</p>	

	<p>week to plan the next stages and also to consider how the partnership and the Area Board could work more closely together.</p>	
<p>8.</p>	<p><u>Salisbury Housing Matters</u></p> <p>The Chairman invited Graham Hogg, Director of Housing at Wiltshire Council, to give a presentation on Housing issues in Salisbury.</p> <p>The Council's housing service provided more than just social housing; other teams included home energy efficiency, housing strategy, private housing liaison, and support to disabled people, such as grants for facilities.</p> <p>Homelessness – Graham explained that work in this area focussed on preventing homelessness, by delivering options and alternatives to people becoming homeless. This could involve working with tenants to prioritise household budgets to cover rent, or mediation between teenagers and parents to avoid young people leaving home. Work was also undertaken to prevent victims of domestic abuse from having to leave their homes, potentially by installing a secure “sanctuary room” with a telephone link in case of a threat to their safety. It was noted that a high proportion of Wiltshire homeless persons were in the southern part of the county, although Graham was pleased to report that in April 2009 the Council had eliminated use of Bed and Breakfast as temporary accommodation, and had reduced the overall number of households in temporary accommodation.</p> <p>Homes 4 Wiltshire – The service for allocation of social housing was a unique partnership of 31 Housing Associations and Wiltshire Council. The process was currently based on choice, whereby all vacant properties were listed and published each week. Anyone on the housing list could register their interest for suitable properties, and applicants would be prioritised based on their need. However, the government had recently announced proposals to permit changes to the current system.</p> <p>Graham commented that there were 12,000 households on the list, approximately half of which were in the “bronze” (lowest) category of need. Each week, around 45 properties became available across Wiltshire.</p> <p>New Homes – Wiltshire Council was currently in the top ten councils in the UK for providing new social housing, with approximately 600 units becoming available in the last year. This had been achieved through working with the Housing Associations,</p>	

and with funding from private developers.

The Chairman thanked Graham for the presentation, and sought questions and comments from the floor:

- It was noted that the Planning Committee always sought to ensure mixed tenure of social and private housing in new developments.
- In response to a question regarding Anti-social behaviour, Graham reported that Housing Associations had procedures to evict tenants who regularly caused anti-social behaviour. In addition, the government was proposing to introduce a new mandatory grounds for eviction on this basis.
- Responding to a question on the income received from rents, Graham clarified that this was around £24 million per year, of which £8 million had to be paid to the government as “negative subsidy”. However, the subsidy system would end in around 12 months, with Councils being given the option to take out a loan to buy their way out of the subsidy. This may permit further capital investment in more social housing stock.
- Graham noted that empty houses were primarily a private sector issue, as Housing Associations and council housing was turned around fairly efficiently. The Chairman requested that anyone aware of an empty property should report it to their local Councillor
- 95% of the 12,000 households registered on the Housing list, were people with a local connection to Wiltshire. The remainder consisted largely of people who were originally from Wiltshire and who wanted to move back. Councillors commented that this fact should be publicised to address the perception that a large amount of social housing was taken up by people moving in from outside Wiltshire.
- In relation to tenants with alcohol abuse problems, Graham commented that in general, support could only be provided to those who sought help. There was also an element of reliance on the voluntary sector in relation to this issue.
- Graham reported that it was hoped that new Council homes would be provided in Pembroke Road; this was to be funded direct from Wiltshire Council.

	<p>It was suggested that Graham be invited back to a future meeting of the Area Board, to update on some of the proposed changes to the applications process, and also to the negative subsidy arrangements, once it was known how these would operate in future.</p>	<p>Marianna Dodd / James Hazlewood</p>
<p>9.</p>	<p><u>Car Parking Strategy - outcome of Cabinet decision</u></p> <p>At the Chairman's request, Councillor Dick Tonge, (Cabinet Member for Highways and Transport) gave an update on the recent decision by the Cabinet on the Car Parking Strategy, in the context of the discussion at the Area Board meeting on 30 September 2010 and the motion agreed at that meeting.</p> <p>Councillor Tonge reported that a long consultation process had been undertaken on all aspects of car parking policy. The results had been processed and used to inform a report to cabinet in December 2010, which had also be considered by the Council's Environment Select Committee. The decisions were in the process of being implemented, with the aim of harmonising parking to a consistent approach across Wiltshire.</p> <p>In terms of car park charges, Salisbury would remain comparable with cities such as Southampton and Winchester. A significant subsidy would continue to be paid for the Park and Ride, as this was considered important to the long term approach of minimising cars in the city centre. No price increase was proposed for the Park and Ride, and some special concessions had been introduced over the Christmas period.</p> <p>Councillor Tonge referred to the need to base the decision on parking charges in the context of the economic situation, with Wiltshire Council required to reduce its expenditure by 28% over the next 4 years. The current subsidy of £6.2 million on bus routes (£1.2 million in the Salisbury area) would be supported by any surplus from increased parking charges. In addition, subsidised bus routes would be reviewed to ensure that the maximum benefit was being realised for the subsidy.</p> <p>A member of the public referred to a recent survey of residents of Highbury Avenue, Finchley Road, and Ashfield Road to see whether a parking scheme was required to address the issue of parking by commuters and railway station users. Councillor Tonge responded that this was being looked at and had been identified as a priority. The Chairman also commented that this would be discussed at the next meeting of the Area Board.</p>	

	<p>In response to a question regarding the process for reviewing subsidised bus routes, Councillor Tonge reported that data would be prepared on the cost per passenger (i.e. the subsidy divided by the number of users). This would then be brought to Area Boards for local input.</p> <p>The Chairman thanked Councillor Tonge for his comprehensive update and also for taking the trouble to include updates on issues raised at the September Area Board.</p>	
10.	<p><u>Salisbury Primary Care Centre</u></p> <p>The Chairman welcomed Tony Barron and Jeff James to the meeting, respectively the Chairman and the Chief Executive of the Primary Care Trust.</p> <p>Tony commented that he had attended the meeting of the Area Board on 18 March 2010 to report on indicative plans for the future of primary care facilities in Salisbury.</p> <p>Jeff introduced the plans for new premises for Castle Street GP practice on NHS-owned land at Avon Approach, next to the existing central health clinic. This had yet to be finalised in terms of exact costs, but the NHS had committed to spend an extra £200,000 every year to improve the premises, in addition to the initial capital outlay of around £1 million.</p> <p>Jeff also presented the plans for a new state of the art GP practice at the Old Manor site to house the existing Grove House and New Street practices. In addition, the Groveley Unit on the Old Manor site would also be refurbished to house a range of community services, including those currently provided at the Health Clinic at Avon Approach.</p> <p>The proposals for the Old Manor Site, also included the removal of the Old Laundry to provide car parking, and the disposal of Avon House and the western part of the site. This would be made available to local public sector service providers in the first instance.</p> <p>It was hoped that the refurbished facilities could be in place by April 2013.</p> <p>The Area Board welcomed the proposals and expressed the view that this would address local need, and receive the support of the local community. Councillor John Brady commented that the Council had plans for additional care facilities on the Old Manor</p>	

	<p>site, which would complement the PCT plans outlined in the presentation.</p> <p>The Chairman thanked Jeff and Tony for the update.</p>	
11.	<p><u>Wiltshire Police Authority</u></p> <p>Councillor Paul Sample, in his role as a member of Wiltshire Police Authority, gave a presentation on the £15 million savings required from the Authority's budget over the next four years, due to the reduction in funding.</p> <p>The current budget amounted to around £107 million, of which around 85% was spent on staff. It was anticipated that £4 million of the savings would come from general expenditure and the remaining £11 million from reduced staff costs, with an estimated 150 fewer police officers, and 200 fewer staff. However, the Authority aimed to maintain the number of officers on patrol and responding to emergency calls.</p> <p>The Authority also aimed to maximise the potential for its property portfolio, and to operate as one constabulary based on 11, inspector-led areas. It was hoped that increased use of "local resolution" would help streamline the criminal justice process. Other non-urgent service may also be affected by the cuts, with some administrative processes taking longer, and general enquiries phone calls taking longer to be answered.</p> <p>A questionnaire was available at the back of the room, and online at www.wiltshire-pa.gov.uk, seeking views on the Authority's proposals to absorb the funding cuts.</p> <p>The Chairman thanked Councillor Sample for the presentation and invited questions and comments:</p> <ul style="list-style-type: none"> • Responding to a question regarding the recently published crime statistics, Councillor Sample commented that Salisbury remained one of the safest policing areas in the country, partly due to the work of the Neighbourhood Policing teams, supported by the Police Community Support Officers (PCSOs). • Councillor Sample explained that the Constabulary had already found efficiency savings to meet the requirements of the Gershon Review (2% each year) over the past few years. As such, there were few options left other than to lose staff; however, it was hoped that front line services 	

	<p>could be maintained.</p> <ul style="list-style-type: none"> Reference was made to the government's proposals to introduce directly elected Police Commissioners, and to the estimated £50million costs of holding elections for these positions. Councillor Sample commented that these proposals were opposed by the Association of Police Authorities. It was also suggested that a group of individuals (such as the current Police Authority arrangements) could offer a better overview of the different needs of policing in urban and rural areas than a police commissioner. 	
12.	<p><u>Your Local Issues</u></p> <p>Marianna Dodd, Salisbury Community Area Manager, referred to the written update which had been tabled, commenting that of the 72 issues received, 61 had been closed, and 10 were in progress, with 1 new request.</p> <p>Marianna reported that the reasons for issues being closed including issues being forwarded on for resolution by Councillors or other service providers.</p> <p>A number of metrocount surveys were being undertaken, which would inform the way forward on some of the issues relating to speeding.</p> <p>The Chairman encouraged anyone wishing to raise an issue to contact their local Councillor in the first instance.</p>	
13.	<p><u>Reduced Street Lighting</u></p> <p>Councillor Richard Clewer reported that one road had been put forward for this scheme. There was still time for others to be nominated before the funding had to be spent.</p>	
14.	<p><u>Grants and Funding</u></p> <p>a. <u>Area Board Project</u></p> <p>The Area Board considered the report which set out details of an application for funding from the Fire and Rescue Service. This project sat outside the criteria of the Community Area Grants scheme, and so the Area Board was asked to fund the initiative as an Area Board project.</p>	

	<p>The project sought to supply 20 “street survival packs” to support homeless people in Salisbury at a cost of £40 each; a total of £800 funding was requested.</p> <p>Nicola Cocks, Incident Reduction Manager for Wiltshire Fire and Rescue, presented the application, explaining that the project was intended to reduce the risk of fires in derelict buildings started by homeless people for warmth. This accounted for a significant proportion of building fires and presented a risk to Fire Fighters, as they would often need to enter the building if there was evidence that people may be inside. The Street Survival packs were intended to provide warmth, comfort and support to homeless people, and also reduce the number of fires in derelict buildings, with the associated risk of accidental fire deaths.</p> <p>It was considered that, as per the application, the packs should be distributed by Alabare, the local charity, rather than by the local authority, to maintain the simplicity of the scheme.</p> <p>It was also noted that the Chippenham Area Board had recently funded a similar project for Chippenham.</p> <p>After the project had been introduced, the Chairman invited questions and discussion, then asked for a show of hands from those present to reflect public opinion. The Area Board members then voted on the issue.</p> <p><u>Decision</u> The Salisbury Area Board agreed to release £800 to Wiltshire Fire and Rescue Service, to fund the Street Survival Packs Scheme.</p> <p><i><u>Reason</u> – To support the objectives of reducing accidental fires in derelict buildings, and accidental deaths through fire, and to provide support to homeless people.</i></p> <p>b. <u>Community Area Grants</u></p> <p>The Chairman invited a representative from the grant applicants to give a brief overview of the Silver Surfers project to the Board. After the applicants had spoken the Chairman invited questions and discussion, then asked for a show of hands from those present to reflect public opinion. The Board members then voted on the application.</p> <p>In relation to funds remaining in the Area Board budget, it was noted that Area Boards could carry leftover funds into the 2011/12</p>	<p>Marianna Dodd</p>
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	<p>financial year. However, it was considered preferable that the full budget should be used within the financial year, to avoid any risk of reduced budgets in future years. The Chairman encouraged Councillors to come forward with suggestions for Area Board projects and for all present to publicise the Community Area Grants scheme to local community groups.</p> <p>In relation to the provisional £1,500 funding from Salisbury City Council (SCC) towards the Silver Surfers project, it was noted that the SCC grants panel had agreed this funding, and was subject to being ratified by the Community Services Committee, which would be confirmed in the next ten days.</p> <p><u>Decision</u> Silver Surfers were awarded £1,500 towards set up costs for a Silver Surfers club for Harnham and the surrounding area, subject to the applicant receiving confirmation of £1,500 match funding from the Salisbury City Council's Community Fund as indicated in the application. This information to be communicated by the applicant to the Community Area Manager before the funds are released.</p> <p><i>Reason – The application met the Community Area Grants Criteria 2010/11 and would support a community initiative to develop computer literacy amongst the older generation.</i></p> <p>The Chairman noted that the deadline for grants to be considered at the next Area Board meeting was 3 February.</p> <p>c. <u>Performance Reward Grants</u></p> <p>The Chairman emphasised that these bids were seeking support from the Area Board, and that the final decision on funding would be made by Wiltshire Assembly's Performance Reward Grant Panel.</p> <p><u>Decision</u> The Salisbury Area Board supported the bid from GROW for the Wiltshire Volunteer Service to go forward for consideration by the Performance Reward Grant Panel.</p> <p><u>Decision</u> The Salisbury Area Board supported the bid from East Harnham Community Association Ltd to go forward for consideration by the Performance Reward Grant Panel.</p>	<p>Marianna Dodd</p> <p>Marianna Dodd</p> <p>Marianna Dodd</p>
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15.	<p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on Thursday 17 March 2011 at South Wiltshire Grammar School for Girls, Stratford Road, Salisbury. The focus would be on the Economy, with a presentation from the Salisbury Vision Board and an opportunity to consider our aspirations for the city.</p>	
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Salisbury Area Board - 17 March 2011 Chairman's Announcements

Proposed Changes to Arrangements Governing the Conduct of Councillors

The Government's Localism Bill, published on 13 December 2010, makes significant changes to the current arrangements governing the conduct of councillors in Wiltshire. The proposals in the Bill include:

- removing the requirement for councils to adopt a national code of conduct for councillors;
- abolishing Standards for England, the national body responsible for overseeing the current standards regime in England;
- introducing new arrangements for the registration and declaration of personal interests, backed by the criminal law;
- giving councils a duty to promote and maintain high standards of conduct by councillors;
- enabling councils to adopt a voluntary code of conduct.

Councils, including unitary, town, parish and city councils will be expected to establish a committee to oversee the council's arrangements for promoting and maintaining high standards of conduct.

We will be monitoring the Localism Bill as it proceeds through Parliament. The Bill is expected to become law in the Autumn 2011. Further details on the arrangements will be provided in regulations.

In the meantime the current arrangements for standards, including the local assessment, consideration and determination of complaints under the model code of conduct adopted by councils, will continue to apply. We anticipate that the new arrangements will not come into effect until the Spring 2012.

We will be providing updates on the progress of this legislation to towns, parish and city councils.

If you need any further information on this matter please contact:

Ian Gibbons, Solicitor to the Council and Monitoring Officer
01225 713052 E-mail ian.gibbons@wiltshire.gov.uk; or

Nina Wilton, Head of Governance and Deputy Monitoring Officer
01225 713078 E-mail nina.wilton@wiltshire.gov.uk

Item 05b

Salisbury Area Board - 17 March 2011 Chairman's Announcements

Childcare Sufficiency Assessment

Local authorities have a duty, under the Childcare Act 2006, to assess the sufficiency of childcare in their area and produce a report. Wiltshire's second report has now been drafted and it is out for consultation on the Wiltshire Council website: <http://www.wiltshire.gov.uk/schoolseducationandlearning/earlyyearsandchildcare/childcaresufficiencyassessment.htm>.

Any comments should be forwarded to the early years team using the response sheet provided on the website by 20 March 2011. The final report will be published on the website before 1 April 2011.

Further information is available from:
Email: earlyyears@wiltshire.gov.uk
Telephone: 01225 785674

Salisbury Area Board - 17 March 2011 Chairman's Announcements

Fairtrade and the Wiltshire Fairtrade Coalition

Fairtrade is based on the idea that small producers in the developing world should be paid a price for their produce that covers the cost of production and gives the family a living wage. The producer makes a long term agreement in advance with the Fairtrade purchasing company that ensures a guaranteed minimum price.

In return the producer commits to working to progressive standards of production and environmental protection. Under the agreement children are not forbidden to work but bonded labour is prohibited and children must go to school.

As a result, producers are able to plan ahead and achieve a degree of stability.

In addition, a specially formed local co-operative receives a social premium that can be spent on projects to benefit the whole community. These are decided by the co-operative not imposed from outside and may include such projects as building a classroom or clinic, starting a small business to help diversify the local income or providing a safe water supply or sanitation. The social premium is often of particular benefit to women because it can give them more of a stake in the decision making of the community. For instance, by using the premium to buy sewing machines, village women can create a sewing business that brings in income.

The Fairtrade mark on products is a guarantee that adherence to the agreement is being monitored. It has been in existence for 16 years and is now widely recognised though not necessarily widely understood.

The success of the Fairtrade movement so far is due in large part to the efforts of small local groups with the support of larger organisations. There are nine towns in Wiltshire which have achieved the status of Fairtrade town awarded by the Fairtrade Foundation.

The Wiltshire Fairtrade Coalition is an association of local Fairtrade town groups, businesses, other organisations and individuals working to promote understanding and uptake of Fairtrade produce. The coalition offers mutual support and encouragement to members and aims to make Wiltshire a Fairtrade county.

**Salisbury Area Board - 17 March 2011
Chairman's Announcements**

Library Service Review

The Wiltshire Library Service Review has culminated in a decision by cabinet on 25 January to accept the proposals outlined in the Library Service review paper.

A summary of the proposals is available in the document provided tonight which has section for comments that can be completed and returned to the council.

The proposals include inviting members of the community to get involved in volunteering in their libraries and the document has a reply section for those interested to get in touch.

The key points for libraries in this area are:

- All mobile library stops will continue to operate
- Salisbury library opening hours will be reduced from 55 to 53 hours a week
- New self service technology will be introduced to improve efficiency

**Salisbury Area Board - 17 March 2011
Chairman's Announcements**

Reducing Child Poverty Strategy Consultation

The Child Poverty Act requires each local authority to produce a child poverty strategy.

The consultation is currently open regarding the content of the Wiltshire Reducing Child Poverty Strategy. The draft strategy includes a suggested strategic objective around geographic approaches (page 16).

The Area Board is invited to contribute its views. The link is set out below:

<http://www.wiltshire.gov.uk/healthandsocialcare/childrenyoungpeoplefamilies/reducingchildpovertyconsultation.htm>

Consultation closes on 4 April 2011.

Information has already been sent to a wide distribution including all councillors, the Wiltshire Assembly, thematic partnerships, schools and early years' settings.

**Crime and Community Safety Briefing Paper
Salisbury Community Area Board
17th March 2011**



1. Neighbourhood Policing

Team Sgt: PS Richard Goodman

City Centre Team

Beat Manager – PC Ian Pedliham

PCSO – Jenny Moss

PCSO – Emma Fisher

PCSO – Nicola Morris

PCSO - Vacant

Friary & Southampton Rd

Beat Manager – PC Mike Parrott

PCSO – Stephanie Dutton

Team Sgt: A/PS John Jones

Castle Rd & Bishopdown

Beat Manager – PC Melanie Wilson

PCSO Kuy Harrison

Bemerton Heath

Beat Manager – PC Simon Davis

PCSO – Oliver Royston

PCSO - Vacant

St Paul's & Churchfields

Beat Manager – PC Ian Cooke

PCSO – Lydia Waterman

Harnham

Beat Manager – PC Mark Littlewood

PCSO – Simon Ward

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative: Councillor Paul Sample JP

Please contact via Wiltshire Police Authority Tel. 01380 734022 or
<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

Supporting retail business by developing a data sharing protocol so that photographs of persistent shoplifters can be shared

Developing NHW schemes throughout the Salisbury area.

Bemerton Heath. The increased Police attention has reduced the number of incidents, a number of young people have been referred to the ASB panel

CRIME & DETECTIONS (Feb 2010 to Jan 2011) compared to previous year)

SALISBURY SECTOR						
SALISBURY	CRIME				DETECTIONS	
	FEB 2010 - JAN 2011 cf previous year				FEB 2010 - JAN 2011 cf previous year	
	2009/10	2010/11	+ / -	% Change	2009/10	2010/11
Violence Against the Person	794	682	-112	-14.1%	55.8%	58.1%
Dwelling Burglary	128	108	-20	-15.6%	28.9%	30.6%
Criminal Damage	773	630	-143	-18.5%	18.2%	16.0%
Non Dwelling Burglary	233	183	-50	-21.5%	11.2%	10.4%
Theft from Motor Vehicle	184	195	11	6.0%	7.6%	5.6%
Theft of Motor Vehicle	61	84	23	37.7%	19.7%	7.1%
Total Crime	3785	3219	-566	-15.0%	31.6%	31.6%
County Division is compared with 15 most similar divisions in other Forces. Currently we are performing well e.g. ranked 1st (out of 15) for All Crime and 3rd (out of 15) for Violent Crime						

Anti-Social-Behaviour – reported incidents

	1 st April – 30 th June 2010	1 st July – 30 th Sept 2010	1 st Oct – 31st Dec 2010	1 st Jan – 31 st March 2010	Yearly Average
Salisbury	797	744	681	590	703

David McMullin
Sector Commander, Salisbury City and South Rural Sector
March 2011



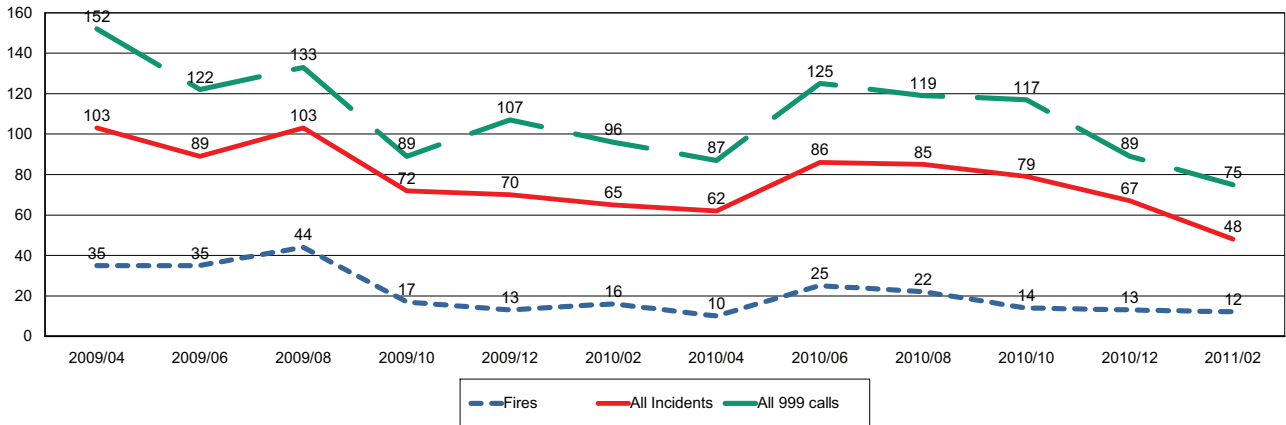
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

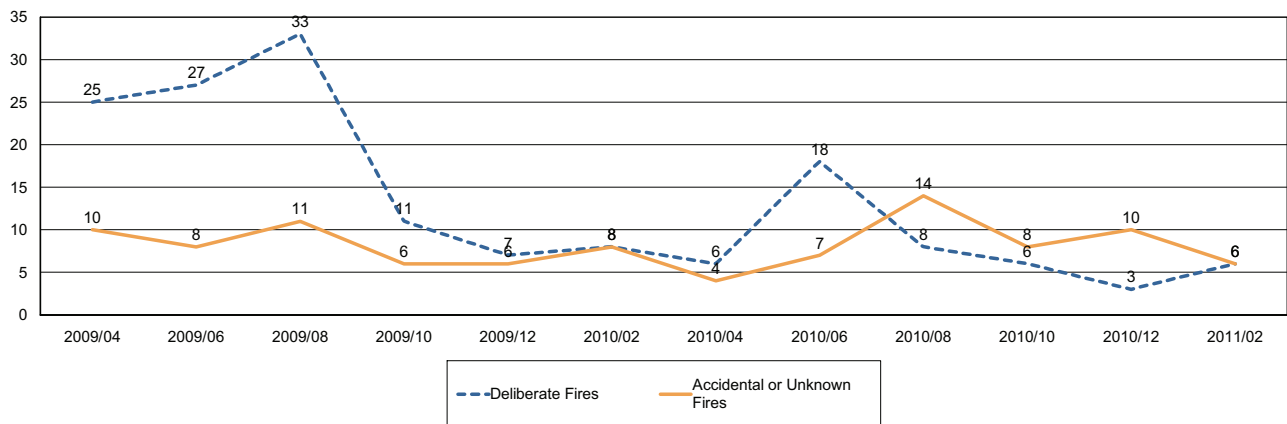
Report for Salisbury Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including February 2011. It has been prepared by the Group Manager for the Board's area.

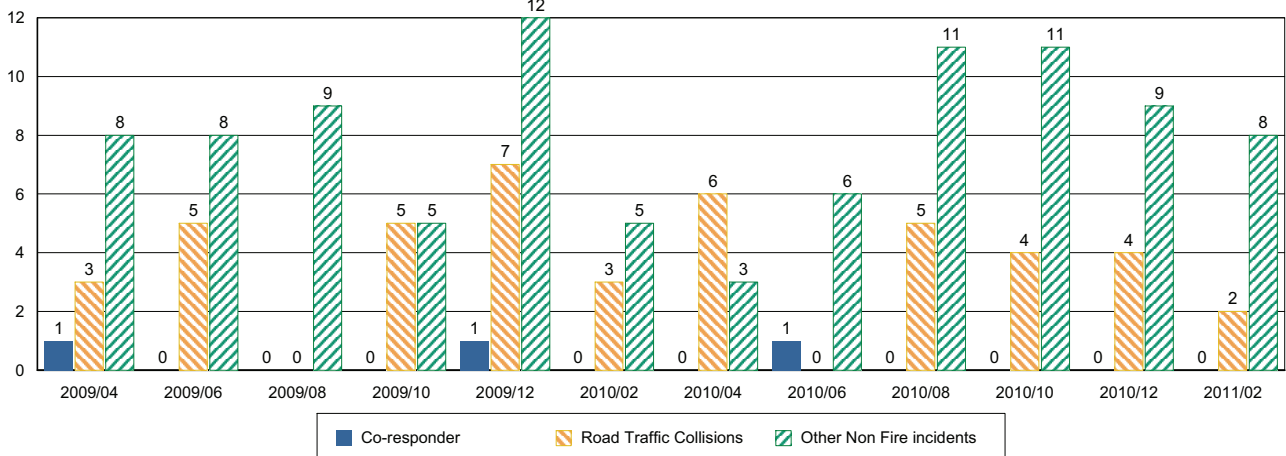
Incidents and Calls



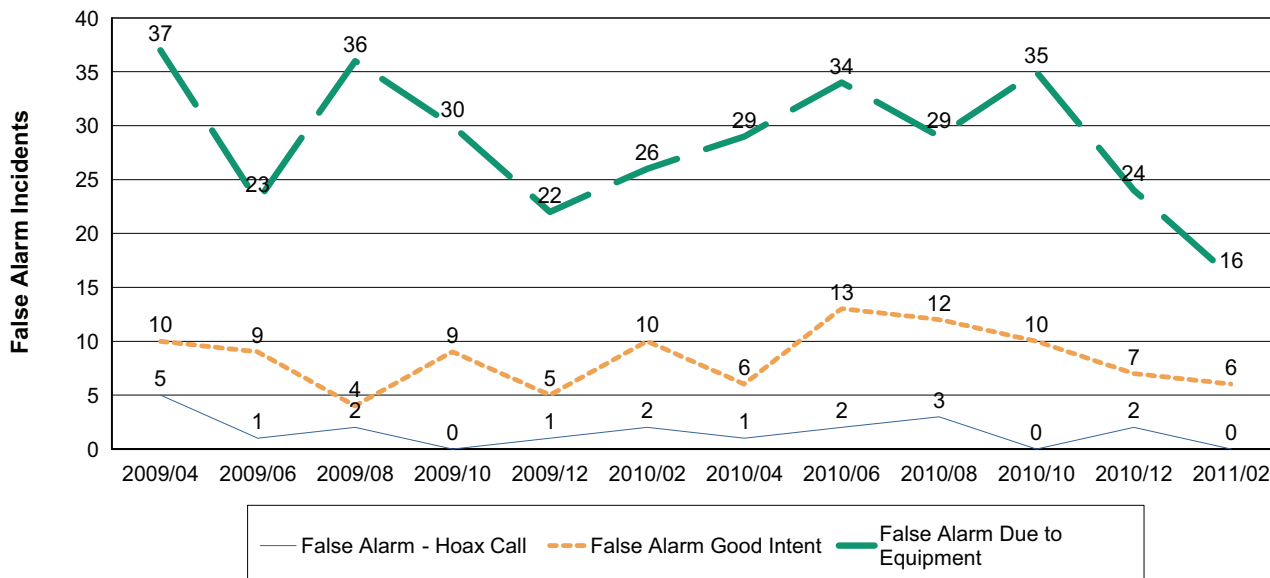
Fires by Cause



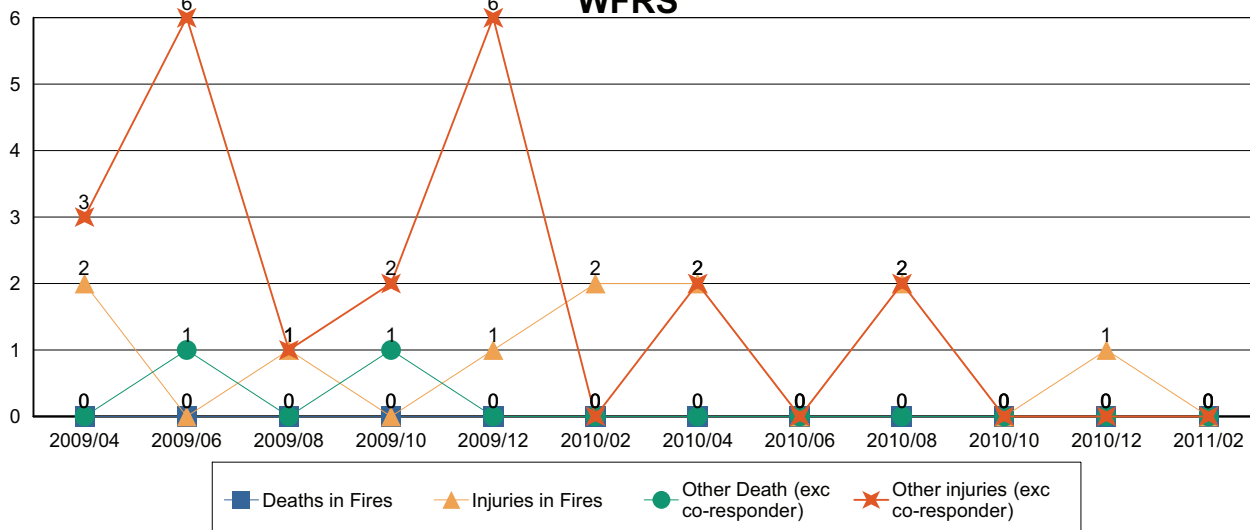
Non-Fire incidents attended by WFRS



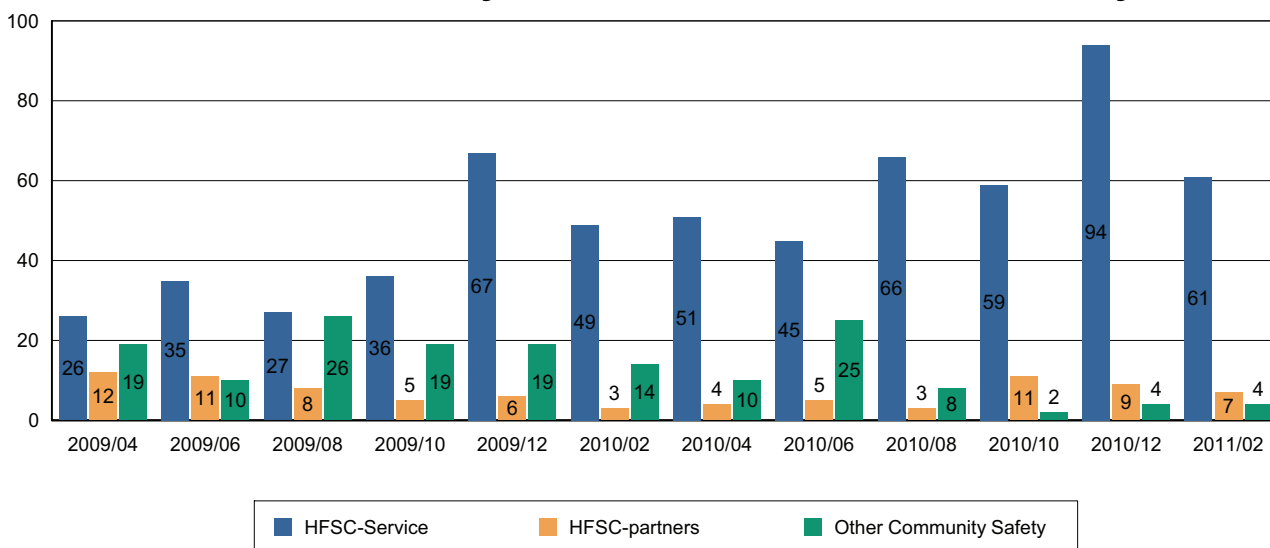
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

NHS Update – March 2011

South West has the highest proportion of people who smoke ‘roll-ups’

Smokefree South West launches a major campaign in Wiltshire in early March, targeting the 33% of smokers in the South West, the highest in the country, who use hand rolling tobacco. The first of its kind, it will highlight its inherent health risks and dispel the myths that have built up around it.

The campaign, which has been backed by Cancer Research UK and the Faculty of Public Health, will be seen across Wiltshire, including eye catching billboards, support packs for smokers looking to quit and hard-hitting radio and television adverts premiering today.

The cost of hospital admissions for users of hand rolling tobacco in the South West ran to approximately £31.7m in 2008/09, this represents an estimated £6 for every person in the South West.

Smokefree South West has developed a brand new Wise-Up to Roll-Ups pack, in the style of a hand rolling tobacco pouch, containing information about hand rolling tobacco and quitting tools to aid smokers to quit hand rolling tobacco. Smokers can order a pouch, by texting **WISE** to a unique text number, 0800 028 0553, or by going online to our dedicated website www.wiseupandquit.co.uk. Leaflets and posters will also be placed in GP surgeries across the South West.

New NHS Stop-Smoking drop-in clinic for Westbury

Westbury smokers wanting to take the first steps to freedom from the habit will have a new option on their doorstep, with the opening of NHS Wiltshire’s Saturday drop-in clinic at The Laverton in Bratton Road. The clinic has been set up in response to increasing demand for support to stop smoking, and will open on Saturday 26 February 2011, initially running for a 12-week pilot.

There is already an award-winning stop smoking clinic established in Westbury on Tuesday evenings which has proved a great success with people giving up and becoming smoke free. The Westbury clinic at the Hospital has attracted over 100 smokers since April 2010 with 65 per cent of those being smoke free four weeks after setting a quit date.

For information on how to get off the cigarettes, your local NHS Stop Smoking Service is the first place to call – phone 01380 733891. Alternatively people can visit <http://www.wiltshire.nhs.uk/> for more information to help them make this important move.

Chippenham Hospital CQC Inspection

In early February, the Care Quality Commission (CQC) which is the independent regulator of health and social care services in England, published a report following its visit to Chippenham Hospital in December 2010.

The visit was one of a programme of unannounced inspection visits to NHS facilities. Inspectors looked at the hospital environment, spoke to patients and staff on two wards and in the minor injuries unit, and reviewed a range of information.

The report identified that the Care Quality Commission has minor concerns about *some* aspects of the service on Beech Ward at Chippenham Hospital. It also found that new mothers praised staff on Chippenham Birthing Unit for their patient support with breastfeeding, and in the minor injuries unit staff were described as cheerful and welcoming.

Wiltshire Community Health Services (WCHS), which runs Chippenham Hospital, has welcomed the report, and acknowledged the areas where the CQC defined it has minor concerns. Responding, Annie Kelly, WCHS Director of Nursing with responsibility for the quality of patient care, said: "We take all the concerns seriously and are finalising a robust action plan, detailing how we can work with staff and others to ensure that we are providing the high quality care that people rightly expect."

Director of Public Health thanks health colleagues as flu numbers drop

This year's seasonal influenza virus appears to be on the decrease this month after a difficult winter. Maggie Rae, Director of Public Health for Wiltshire, praised staff for their dedication and commitment over the last few months.

"As the person with responsibility for the public health of the people of Wiltshire, I would like to give my thanks to the GPs, hospital doctors, nurses, pharmacists and NHS Wiltshire's Primary Care Team who have done a tremendous job this winter – as they do every winter – in keeping the local health service running effectively. All the health and social care staff have done an excellent job, and thanks to their efforts, along with appropriate self-treatment and use of services by local people, we have managed very well".

Influenza is still circulating in our communities, although at much lower levels than we saw over the Christmas period.

Next NHS Wiltshire Board Meeting

The next Board meeting of NHS Wiltshire will be held on **Wednesday 16 March at 10am - 2011 at Southgate House**. Members of the public are welcome to attend.

Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs

PRIORITISING RESIDENTS' PARKING SCHEMES

Purpose

To provide Members of the Board with information about the rules for residents' parking schemes as agreed in the car parking strategy to enable an informed decision to be made of which schemes should be prioritised to go forward for appraisal and possible implementation.

Background

- (a) At present, there are only a limited number of residents' parking zones in operation in Wiltshire. It has been recognised, that in some locations, there is an increasing demand from the local community to control the negative effects of non-residential on-street parking.
- (b) Due to the numerous requests/demands from residents in Salisbury, Area Board Members were asked to seek their Ward residents' views to establish if they had any residents' parking schemes to put forward for consideration. The Area Board would then decide on the priorities for a review of parking zones in the Salisbury Area.
- (c) The Area Board hosted a meeting on 17 February, 2011 to which all Board members were invited. This meeting was chaired by Cllr Mary Douglas and attended by the Cabinet Member for Highways and Transport, Cllr Dick Tonge and Officers from Highways to consider how priorities might be set for a review of residents' parking zones in Salisbury. Prior to this meeting, Board members had received an email requesting them to put forward schemes for consideration.
- (d) The meeting looked at the schemes put forward by Board Members alongside existing schemes, how these existing schemes might be extended or reduced to make them more effective, a request for a community wide appraisal, and where new schemes might go.

Factors to be considered when prioritising residents parking schemes

- (e) Highways Officers advised that the recently approved Local Transport Plan (LTP) on parking provided guidelines on how residents' parking schemes will be assessed. Full details are available in the Car Parking Strategy document which can be viewed by following the link <http://cms.wiltshire.gov.uk/mgConvert2PDF.aspx?ID=14814>
- (f) The process for developing and implementing residents' parking schemes can be seen in Appendix B: Residents' Parking Zone process (see Appendix 1). Table 13-1 on page 157 of Appendix B, included below, identifies the criteria which should be used to measure any scheme and provide evidence of a residential parking problem.

Daytime Problem (8:00am – 6:00pm)	Night time problem (6:00pm – 8:00am)	24 hour problem
60% of available kerb space is occupied by non-residents' vehicles for more than 6 hrs during which 85% of the available kerb space is occupied by all parked vehicles	40% of available kerb space is occupied by non-residents' vehicles for more than 4 hrs during which 85% of the available kerb space is occupied by all parked vehicles.	A combination of the above

- (g) The cost of developing a residents' parking scheme is high and in some cases schemes do not justify the cost of further development if there is not a readily identified problem. There is also significant risk to the council of promoting schemes which may not be self supporting. Given these factors, options may be made available for local Area Boards to underwrite the cost of developing a scheme, with those costs potentially reimbursed from permit sales, if there is sufficient uptake.
- (h) Stage 1 of the process will be brought about through evidence from a significant proportion of residents or council identification. In this respect, the List of Requests for Waiting Restrictions in the Salisbury Area (see Appendix 2) contains collated requests from residents, councillors and others.
- (i) Initial surveys would need to be undertaken before engineers could cost schemes. It is at the council's discretion where and when to conduct surveys to analyse the presence or severity of the problem.

Traffic Regulation Orders

- (j) Each of the Requests for Waiting Restrictions, in Appendix 2, as well as the introduction of new Residents Parking Schemes, would require the introduction of a Transport Regulation Order (TRO). A TRO is a legal document that provides the highway authority (in this case Wiltshire Council) with the ability to mark waiting restrictions such as double yellow lines and parking bays on the ground. It also allows the highway authority to specify any restrictions associated with the double yellow lines or parking bays such as days and hours of operation and undertake enforcement action against motorists who park in contravention of them. A TRO must first be introduced by the highway authority before any waiting restrictions can be marked on the ground and the introduction of any TRO is subject to the completion of several statutory processes controlled by national law.
- (k) To process a TRO to deal with an individual issue would cost a minimum of £5000. However, issues in the same geographic area can be grouped together without increasing the TRO costs; for example, all the requests in the Harnham area could be dealt with in one TRO. The cost of processing a TRO when introducing a new resident parking scheme is slightly higher but the cost of the associated signing and lining work is significantly higher, meaning that the cost of introducing a new residents parking zone would be a minimum of £35,000.
- (l) The Area Board has been asked to prioritise requests for Residents Parking Schemes across the city, not to prioritise individual requests for changes to waiting restrictions. As such, the highlighted items in Appendix 2 represent requests for new schemes, or review of entire zones. **It is these items which the Board is asked to prioritise.** If an existing parking zone is reviewed, then all items within that zone will automatically be

included for consideration. Other items on the list will then be for individual councillors to progress as part of their casework.

Area Board priorities for Residents' Parking Scheme requests

- (m) The Cabinet Member for Highways and Transport, Dick Tonge advised that Board members should inform Highways of their priorities who will then look at the criteria and advise of schemes that could go forward.
- (n) Salisbury has 9 existing residents' parking zones A – I, with a potential to extend zones to accommodate additional scheme requests. While it is desirable to conduct a city wide consultation, Dick Tonge advised that this would be prohibitively expensive and likely to attract a low priority.
- (o) Schemes which were discussed at the meeting held on 17 February, 2011 were:
- Extension to Zone H – consultation is already complete and many emails have been received from local residents asking for the scheme to be implemented
 - Ashfield Road – strong demand from local residents; a survey has been undertaken
 - Bedford/Kingsland Road – the area north of Zone D received support from residents for a solution
 - A review of Zone D – look at the hours of operation and find more spaces inside the zone
 - Highbury Avenue/Macklin Road – 17 out of 119 residents responded to the survey

Recommendation

That the Area Board:

- Assess the proposals in (o) above against the list of requests received (attached at Appendix 2) and agree areas to be prioritised for evaluation and possible implementation by officers.

Report Author: Marianna Dodd
Salisbury Community Area Manager
Tel No: 01794 341028
E-Mail: marianna.dodd@wiltshire.gov.uk

Appendices:

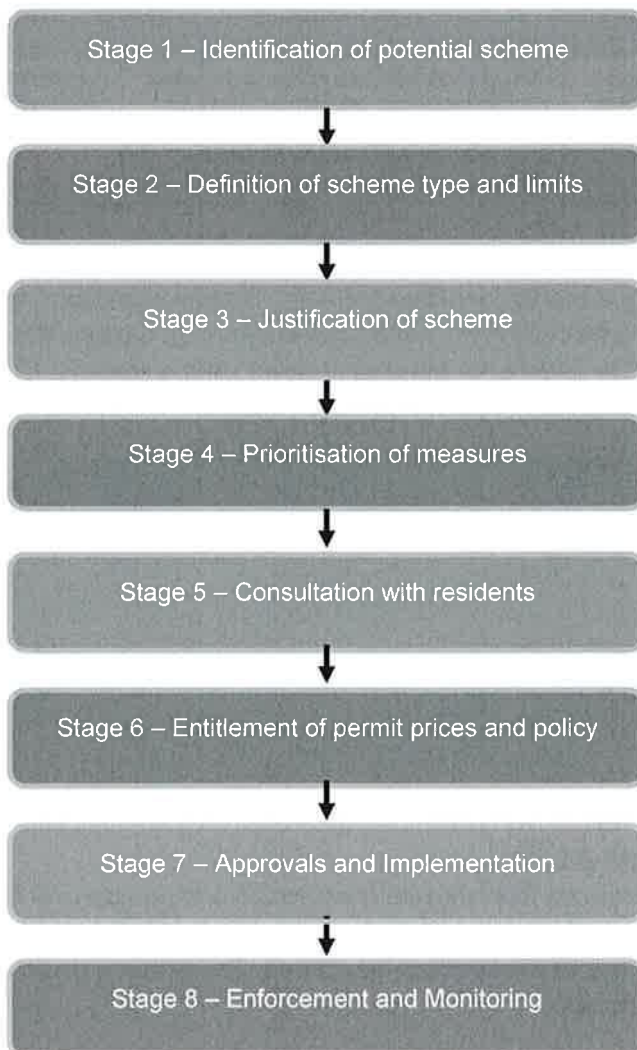
Appendix 1: Appendix B: Residents' Parking Zone process
Appendix 2: List of Waiting Restrictions in Salisbury Area

13 Appendix B – Residents’ Parking Zone Process

Parking Scheme Process

The basic lifecycle process for developing and implementing residents’ parking schemes can be seen in the flow diagram below. This diagram has been drafted from existing case study examples reviewed within the document.

Figure 13-1 – Residential Parking Scheme Lifecycle



Process Stages

This section identifies the eight stages in developing and implementing a residents’ parking scheme and highlight the actions required by the council at each stage.

1. Identification of Potential Scheme

Stage 1 of the process will be brought about through evidence from a significant proportion of residents or council identification. It has been seen that most

councils have a standard form which residents can use to request consideration of a parking scheme in a certain area. Following on from this appeal, it is at the council's discretion where and when to conduct surveys to analyse the presence or severity of the problem. The councils will set a recognised policy which sets out the level at which residents and business consultation may take place. It is recommended that the criteria used are as summarised below.

Table 13-1 – Criteria which Provide Evidence of a Residential Parking Problem

Daytime Problem (8:00am – 6:00pm)	Night time Problem (6:00pm – 8:00am)	24 Hour Problem
60% of available kerb space is occupied by non-residents' vehicles for more than 6 hrs during which 85 % of the available kerb space is occupied by all parked vehicles.	40% of available kerb space is occupied by non-residents' vehicles for more than 4 hrs during which 85% of the available kerb space is occupied by all parked vehicles.	A combination of the above

The cost of developing a scheme is high. Some schemes do not justify the cost of developing further if there is not a readily identified problem. There is significant risk to the council of promoting schemes which may not be self supporting. Options should be available for the Area Board to underwrite the cost of developing a scheme. Costs could be reimbursed from permit sales, if there is sufficient uptake.

<p>Stage 1: Actions Required</p>	<p>Produce a form for residents to request residential parking schemes.</p> <p>Develop a standard policy identifying criteria for imposing a Residential Parking Scheme.</p> <p>Conduct a survey of existing parking types and level within the area and assess against criteria above.</p>
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2. Definition of Scheme Type & Limits

Stage 2 of the process follows on from the site observation and an approval that the criteria for a Residents' Parking Scheme have been met. It is at this stage that the type and limit of the scheme needs to be agreed. The scheme could be a long stay or short stay problem.

Residents Owning too Many Cars – No Scheme

If it is found that problems exist due to residents owning too many cars, a residents' parking scheme should not go ahead.

Long Stay Problem – Shared Use

A 'Type A' scheme is one in which existing or proposed parking restrictions are believed to place a disadvantage on the residents. In this case residents' parking permits could be allocated, and restrict parking to 2hours for example, in order to allow access to local facilities but prevent all day parking in the area.

Short Stay Problem – Exclusive Use

A 'Type B' scheme would arise where the demand for parking by residents and visitors is currently greater than the existing number of parking spaces. In this case restrictions are required to provide an equal advantage to residents and visitors to park.

**Stage 2:
Actions Required**

Decide whether the residents parking scheme is to address a Long Stay or Short Stay problem.

Identify the appropriate restrictions and time limits based on the user profile.

3. Justification of Scheme

This stage involves gathering the evidence from Stages 1 & 2 to assess the feasibility of promoting a scheme. From the evidence of a problem at Stage 1 and identification of the possible type of scheme at Stage 2, assessment can be carried out as to the scope and impact of implementing a scheme. From this the possible capital and revenue implications can be calculated. These must be set out in a report showing the conclusions of the findings to date. This will support the consultation and marketing process. The report should provide justification for the scheme or the need for support from the Area Board to progress.

**Stage 3:
Actions Required**

Set out a written justification for sending the scheme to consultation through criteria and observation data.

4. Prioritisation of Measures

If there are a number of requests for schemes then the council must prioritise these. The promotion of schemes is costly and with only a finite amount of funding to implement, it is likely that requests will be prioritised. Rankings should be completed against common criteria such as scale of parking problem assessed in Stage 1, the likely cost of implementing a scheme and public support for the scheme. This will provide a ranked list of requests that can be progressed as funding is available.

**Stage 4:
Actions Required**

Provide a list prioritising potential schemes and also the associated measures which would be adopted.

5. Consultation with Residents & Businesses

Stage 5 of this process is a key and significant stage within the whole RPS lifecycle. Developing a strategy for whom and how residents are consulted needs careful preparation. The council needs to identify the area which will be consulted, a methodology and also a budget. The streets adjacent to those

under investigation can also be considered in the consultation process. The views of surrounding local businesses are also important in the potential implementation of a scheme.

One further key point is the level at which responses will be considered. It has been seen that generally authorities take a majority result from the people that respond. In some places only a 30% response rate is required which has been proven too low in certain cases. It appears that the majority response is the most suitable criterion to use. However, it must be reinforced to residents that in the event of they do not vote, the majority response will prevail.

It is recommended that the council will adopt a minimum consultation response rate of over 50% and use a majority of 51% or above to carry the vote.

Stage 5: Actions Required	<ul style="list-style-type: none">Identify areas and stakeholders to be consulted.Determine standard method of consultation.Clearly define the level at which the vote will be carried and make consultees well aware.
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6. Permit Allocation & Pricing

Stage 6 of this process is another significant stage involving setting permit entitlements and charging. In terms of residential entitlement, this may be based upon a maximum number of permits per household, e.g. one, two or in some cases three. In other cases, permits have been allocated based on the availability of parking spaces e.g. 75-100% – allow two permits/household and visitors' permits. Visitor permits may be awarded by the number of people aged over 18 in a household, at set amounts per year or as above based on space availability. The number of business permits also needs to be considered. In terms of charging, some areas allow the first permit to be free, others impose specific zone costs or some are attempting to create a county wide fee.

Stage 6: Actions Required	<ul style="list-style-type: none">Consider effectiveness of county wide or site specific entitlement and charges.Identify a method to apply entitlements for residents, visitors and businesses.Set a charging schedule which will reflect the site specific needs.
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7. Approvals & Implementation

Stage 7 of this process is the approvals and implementation stage. At this point there needs to be a reflection made on the consultation process. New or amended Traffic Regulation Orders need to be drafted as part of the implementation process. This stage provides an opportunity to invite formal objections to the scheme. These must be resolved or overridden before the scheme can be implemented.

Stage 7: Actions Required

Draft Traffic Regulation Orders, formally advertise and invite objections from residents/members of the public.

Collate consultation responses and amend where necessary.

8. Enforcement and Monitoring

Stage 8, the final stage of the process is applied when the scheme is in effect. The council should decide the level at which to monitor or enforce the scheme. In most cases a residential parking scheme is defined as a low priority within the council's overall traffic management issues. If the council receives a significant number of complaints from residents and in compliance it may then be necessary to enforce the scheme further.

Stage 8: Actions Required

Maintain a record of residents' complaints or levels of low compliance.

Where necessary enforce the scheme and monitor suitability of measures.

List of Requests for Waiting Restrictions in Salisbury District Areas

Residents Parking Zone A

- Request from Cllr Sample for a full review of the zone to increase the number of parking bays available throughout the zone.
- Request from six residents of Zone A to remove the ability of commuters to swap parking bays every two hours.
- Request for a disabled parking bay outside the doctors surgery in Endless Street from doctors at the surgery and one patient.
- Request from WC Housing Department to add car parking areas in the Kivel Court and Millstream Approach into Zone A. This equates to approximately 35 parking spaces.

Residents Parking Zone B

- Request from two residents of Zone B to increase the number of parking bays available throughout the zone.
- Request from two residents to increase the number of parking bays in Churchfields Road.

Residents Parking Zone C

- Request from a resident of Fairview Road to increase the number of parking bays available within the road. This request is also supported by Cllr Sample.
- Request from the owner of No. 22 Wain-A-Long Road to remove a section of single from outside of their property and replace it with a parking bay.

Note: Both of these requests have arisen following the works undertaken as part of the review of Zone C.

Residents Parking Zone D

- Request from Warden of Spring Court to introduce a longer length of double yellow lines at the entrance to Spring Court to prevent parked vehicles obstructing it.
- Request from resident of Windsor Road to increase the number of parking bays available within the road.
- Request from Cllr Clewer for a full review of the zone to increase the number of parking bays available throughout the zone, but in particular Sidney Street and York Road.
- Requests from Cllr Clewer, governors of St. Paul's School and local residents to introduce residents parking in the Kingsland Road area. This could be done as a further extension to Zone D or as a new zone.

Proposals for the Kingsland Road area were drawn up in 2005 but residents petitioned against its inclusion however parking problems have worsened in the area as a result of displaced parking following extension to Zone D in 2006.

Residents Parking Zone E

- Request for amendments to waiting restrictions outside Five Bells pub in St. Edmund's Church Street. TRO has been advertised and works ordered.
- Request from two residents of Zone E to increase the number of parking bays available throughout the zone, in particular to deal with Sunday parking issues.
- Convert disabled parking bay from outside Pennyfarthing House to residents parking bay.

Residents Parking Zone F

- Request from WC Housing Department to add car parking areas in the Friary Estate into Zone F. This equates to approximately 70 parking spaces.
- Request from Wilts & Dorset Bus Company to reduce the length of a parking bay in Exeter Street (opposite junction with Carmelite Way) to allow easy access past a pedestrian refuge.

Residents Parking Zone G

- Request from two residents for a residents parking zone in the Highlands Road area. Request was received after parking was displaced following an extension to RPZG in 2008.

Resident of Highlands Road were asked if they would like residents parking introduced into the area as part of the consultation for the extension to Zone G but voted against the introduction of residents parking in the area.

Residents Parking Zone H

- Requests from Cllr Douglas and local residents to introduce residents parking in the Moberly Road area. This is planned as a second extension to Zone H. Consultation with residents has previously been undertaken to determine boundary for extension and site survey work to determine location of parking bays and waiting restrictions on the ground. All work on extending Zone H was suspended in June 2010 due to no funding being available.

Under the old SDC way of progressing residents parking zones this area would be the next to have residents parking introduced.

- Request from the Police and St. Mark's School/Wyndham Park school crossing for additional waiting restrictions in Somerset Road to tackle commuter/school parking problems. This could be dealt with as a standalone issue; although it is planned to include Somerset Road as part of an extension to Zone H.

Residents Parking Zone I

- No outstanding requests.

New Residents Parking Zone in Ashfield Road Area

- Request from Cllr Clewer and local residents (via a petition) for the introduction of a new residents parking zone in the Ashfield Road area.

Salisbury City Centre

- Request from WC Taxi Licensing Officer to extend the taxi rank outside of Tesco's in Castle Street.
- Request from WC Parking Services to extend loading bay in Minster Street.
- Request from WC Customer Services to introduce disabled parking bay outside of office in Milford Street.
- Request from WC Parking Services to convert the 30 minute time limited parking bay in Brown Street to a loading bay.

Other Salisbury Locations

- Request from Cllr Dalton and a local resident for the introduction of double yellow lines on Netherhampton Road.
- Request from two residents to remove the 30 minute time limited parking bay in Norfolk Road.
- Request from Cllr Dalton, Governors of Harnham Junior School, Wilts & Dorset Bus Company and a local resident to introduce waiting restrictions in Parsonage Green to stop the road becoming obstructed by parked vehicle and blocking the local bus route.
- Request from Cllr Dalton and the Governors of Harnham Junior School to introduce additional waiting restrictions in Hollows Close to tackle school parking problems.
- Request from Cllr Dalton and a local resident to introduce double yellow lines in Ancient Way.
- Request from Cllr Dalton to introduce double yellow lines in Viking Way.
- Request from WC Housing Department to introduce double yellow lines in Norfolk Road.
- Request from managers of two local businesses for additional waiting restrictions on Brunel Road to aid access to /egress from their premises.

Wider District

- A total of 27 requests from Cllr Johnson, staff at Salisbury District Hospital, residents of Nunton and Odstock and the manager of a business at the Rockford Business Centre for the introduction of waiting restrictions on Odstock Road to solve a road safety/obstruction problem caused by parking displaced from Salisbury District Hospital following the introduction of staff parking charges.
- Request from Wilton Town Council for the introduction of waiting restrictions in Wishford Road in Wilton
- Request from a local resident for waiting restriction at the junction of Shaston Court and the A30, Wilton to improve visibility for residents exiting Shaston Court.

SALISBURY AREA BOARD ISSUES LOG

Background:

The process for raising issues with the area board was introduced at the first public meeting in June 2009.

Issues can be submitted online at www.wiltshire.gov.uk/salisburyareaboard or on paper to the community area manager.

This report gives the number of issues received, currently in progress and those that have been closed.

Summary of Issues:

A total of 74 issues have been received by the area board since the first public meeting in July 2009. 62 of these have been closed as the issue has been resolved or passed on to the relevant department for further action. There are 11 issues currently in progress, with 1 received/new request.

The issues can be seen in detail at www.wiltshire.gov.uk/salisburyareaboard follow the 'Issue Tracking' link. If you are unable to access the internet at home or in the library, please contact Marianna Dodd, Community Area Manager on 01722 434696.

Issues outcomes since last Area Board meeting on 20 January, 2011				
ID	Classification	Issue	Status	Outcome so far
ADULT CARE, COMMUNITIES AND LIBRARIES Portfolio Holder: Councillor John Thomson				
694	Communities	Need for provision of fully accessible toilets with changing facilities that meet the needs of disabled people and their carers as well as tourists.	In progress	Ways are being discussed in terms of how to progress this issue.
HEALTH, COMMUNITY SAFETY, PUBLIC PROTECTION, LICENCING, EMERGENCY PLANNING				
373	Licensing	Loss of visibility of police and council licensing team.	In progress	An email has been forwarded to Sam Colley, Licensing Team Manager to contact Amanda Newbury at Pubwatch to arrange a meeting to update Pubwatch on the new Licensing system.

SALISBURY AREA BOARD ISSUES LOG

	HIGHWAYS & TRANSPORT Cabinet Member – Councillor Dick Tonge			
245	Cycling	Cyclists being run into and injured on the Estcourt Road and Churchill Way junction.	In progress	Progress has been made on this issue, Highways to provide an update.
1464	Speeding & Signage	Two 30mph signs along Milford mill road have been hit and they are no longer visible	In progress	Highways to be contacted
1367	Speeding	Many residents have noted the speed of many cars along Gigant Street generally exceeding the 20mph city speed restriction.	In progress	Metro count speed surveys forms to be completed.
1300	Speeding	The Speed limit of 40 mph from St Thomas' Bridge to the 30mph limit by the railway bridge on London Road is an accident waiting to happen.	In progress	Metro count speed surveys forms to be completed.
1298	Speeding	Volume, type and speed of traffic using Petersfinger Road, Milford Mill road and across the mediaeval Milford Bridge (SP1 2RS) Salisbury	In progress	Metro count speed surveys forms to be completed.
701	Speeding	Speeding traffic and poor pedestrian access to the houses on the south side at the far end of Coombe Road. Also feel it is unsafe for young children to walk/cycle to school unless traffic calming measures are taken to improve pedestrian safety.	In progress	Metro count speed surveys forms to be completed.
593	Speeding	Speeding Concerns on the Netherhampton (A3094) Road Harnham Salisbury. Results from November consultation in the Netherhampton Road raised Speeding as the biggest concern registered.	In progress	Metro count speed surveys forms to be completed.
1398	Traffic	Use of Milford Mill Road, Milford Bridge and Petersfinger Road by Heavy Goods Vehicles (HGV) in contravention of signed 7.5 tonne weight limits	In progress	An updated is awaited from Helen Powdrill at Wiltshire Council Highways on this issue. The Ward Councillor, Paul Sample has been forwarded the issue for information
	WASTE, PROPERTY AND ENVIRONMENT Cabinet Member: Councillor Toby Sturgis			

SALISBURY AREA BOARD ISSUES LOG

1513	Environment	Concerned to read in Salisbury Journal of February 10, 2011 that Wiltshire Council intend to switch off the street lighting along New Bridge Road in Salisbury between midnight and 6am in a designated 30mph area.	Closed	Issue forwarded to the Principal Engineer, Highway Networks Improvement Group for action.
375	Environment	Abandoned supermarket shopping trolleys in city.	In progress	The Community Area Manager is seeking advice about the supermarket collection trolley service

Report to	Salisbury Area Board
Date of Meeting	17 March, 2011
Title of Report	Community Area Grants
Purpose of Report	
<p>To ask Councillors to consider 1 application seeking 20010/11 Community Area Grant Funding</p>	
<p>Rainbow Rooms UK are seeking £984.00 to promote the LGBT support and services to the general population of Salisbury</p>	
<p>The Officer recommends that an Award covering the full amount of £984.00 is made.</p>	

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons as to why this should justify an exception to the criteria.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. Salisbury Area Board has been allocated a 2010/2011 budget of £78,247 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2009/2010 budget is £0.00. This leaves a total budget of £78,247 for the 2010/2011 budget.
- 1.6. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 20010/11• Salisbury City Community Area Plan 2004 – 2009• Local Agreement for Wiltshire
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 20010/11. The sixth and final round is contained in this report.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Salisbury Area Board.
- 4.2. To date, the Area Board has funded a total of £43,534.00 covering 13 community grants and community partnership core funding. This leaves £32,413.00 available in the budget up to March, 2011.
- 4.3. If the Community Area Grant submitted to the 17 March, 2011 meeting is awarded in line with officer recommendations, the Salisbury Area Board will have a balance of £31,429.00.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1 Grant Register ref no: SAL 037-10	Rainbow Rooms UK	Rainbow Rooms UK intend to publicise and promote LGBT support and services to the general population of Salisbury	£984.00

- 8.1.1. The Officer recommends that the total amount of £984.00 requested is awarded for this project .

- 8.1.2. This application meets the grant criteria 2010/11.

- 8.1.3. This application demonstrates a link to the Salisbury Community Plan in respect of Crime and Community Protection, i.e., reduce crime and fear of crime (p.6) and Health and Social Care, i.e., provision of drop-in centres for information and advice (p.9).
- 8.1.4. Rainbow Rooms UK is a registered charity number 1135298 operating as not-for profit. It is the only service working with the lesbian, gay, bisexual or transgender (LGBT) community and their families in Salisbury. The project aims to meet the needs of persons (in particular young people aged 13 - 21) who are LGBT or uncertain of their sexual orientation or gender identity by the provision of information, advocacy, support and organising programmes of educational and other activities. The charity has been funded by the applicant for the past ten months and has two trustees. The project was a Finalist in the Salisbury Journal Charity of the Year Award 2011 (Business Excellence Awards 2011).
- 8.1.5. The applicant currently works together with volunteers, to run a weekly youth drop in support group and social evening for over 18's held in a local function room. The applicant is keen to raise awareness of the services offered through publicity and promotion, that is, posters, flyers and pop up banners, delivered through a door to door letter drop.
- 8.1.6. Rainbow Rooms UK is currently working with Wessex Community Action, Men's Sexual Health, 2bme LGBT Youth Group (Devizes), Salisbury NHS Trust (Salisbury Hospital), Salisbury Police, Wiltshire Council (Equalities Team), Stonewall, Terrance Higgins Trust, Child with Aids Charity.
- 8.1.7. Evidence of local need: In an article dated 20 October, 2009, Stonewall, the lesbian, gay and bisexual charity states that there is no hard data on the number of LGB people in the UK as no national census has ever asked people to define their sexuality. However, it states that the government uses the figure of 5 – 7% of the population as LGB, which Stonewall considers a reasonable estimate. However, in an article dated 23 September, 2010 from the Office for National Statistics, it states that 480,000 (1%) of people consider themselves gay or lesbian, and 245,000 (0.5%) bisexual. The applicant suggests that there are almost 10,000 LGBT people in the Salisbury area.
- 8.1.8. The project will promote equality, access to services and reduce disadvantage through its efforts to provide support and guidance to the LGBT community through its weekly drop in group. It aims to bring an awareness and better understanding of LGBT individuals in the community.
- 8.1.9. A decision not to fund this application would mean the project would not develop as intended if the application were successful.

Appendices:	Appendix 1 Grant application – Rainbow Rooms UK
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Marianna Dodd, Salisbury Community Area Manager Tel: 01722 434696 E-mail: Marianna.dodd@wiltshire.gov.uk
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Wiltshire Council

Where everybody matters

Reference no

Log no
SAL 37/10

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Rainbow Rooms UK LGBT Charity (1135298)		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	(LGBT) Lesbian, Gay, Bisexual and Transgender LGBT Youth 13 - 21 years LGBT Comuntiy over 21 years
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	We aim to bring awareness to the general population of Salisbury/ Salisbury District regarding the services and support facilities offered to the LGBT community their families, friends and anyone yet unsure of their gender identity or legal rights as a LGBT person through a door to door letter drop
Where will your project take place?	Salisbury & Salisbury District to begin with then the rest of Wiltshire
When will your project take place?	April 2011
How many people will benefit from your project?	2,000 and upto 10,000 LGBT people +
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Domestic Violence. Housing. Social Care & Health: Drugs, Drink, Safe Sex, Homophobia & Discrimination. Drop in Centre and LGBT Youth Group. Page 6, Page 8, Page 9, Page 11

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.
 The Posters, Flyers and Large pop up banners will be sent out to libraries, schools and other youth or family oriented organisations and groups around Salisbury.

How did you discover there was a need for your project and how will your project benefit your local community?
Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Rainbow Rooms UK LGBT is a charity that works with the LGBT community in particular the 13 to 21 age group encouraging them to be aware of them self's through programmes which focus on building positive gender and sexual orientation identity through education and support. At this time we are the only Lesbian, Gay, Bisexual and Transgender organisation working in this area in the Salisbury and Salisbury District. We are doing this work at the moment by way of a weekly youth drop in support group held in a local function room from 7pm until 9.30pm we then run an over 18's drop in, this happens every Thursday and is run myself and a team of volunteers. The Drop In has been received every well within the local LGBT community young and older people a like. The need for a more permanent location is needed and the charity has found an ideal empty unit located within the City Centre, the charity is in the process of obtaining the funds necessary to obtaining the lease. The project that we are asking assistance with will not only help to better the lives of the Lesbian, Gay, Bisexual and Transgender community but also that of their families, friends as well as any other person's.

Any other information about your project.

The Charity is now working in close contact with the Police, Wessex Community Action, Men's Sexual Health, Salisbury NHS Trust, Wiltshire council as well as local youth groups and organisations. The charity is also one of three charity's nominated for Salisbury Chamber of Comer Charity of the year award 2011, to be judged on the 11th February 2011. The Charity has been funded by my self for the last 10mths and has only received help by way of good will because of this and the fact that organisation ran with very low running cost in the beginning we do not have any accounts to produce for the period 30th March 2010 to date, although we are now search out grants form several other organisation for other much needed projects working accounts will be forth coming for 2011 and beyond. With both my business back ground and that of the other main trustee we appreciate your under standing regarding this area of our application.

3 - Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text" value="5"/>	Female	<input type="text" value="3"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Rainbow Rooms UK LGBT Charity will be continuing with on going prodjects and services here in Salisbury and within Wiltshire through a planed Perminant LGBT community centre Here in Salisbury.

The services we will be running and organising will be partly self funded and funded through other grant applications, projects will also be funded through private donation support.

If you were not awarded the full amount requested, what would be the impact on your project?

If the full amount was to be awarded to the charity it would make such a tremendous difference to so many local Salisbury and Salisbury District people and their families, People and families who until now have had limited or no LGBT (Lesbian, Gay, Bisexual or Transgender) support before this point due to lack of information/understanding or localised services being too hard.

This would show the project as a resounding success.

How will you know whether your project has made a difference in the community?

The traffic through enquiries and the financial numbers of people who turn to the Rainbow Rooms UK LGBT charity for help or assistance, web statistics will also be an indicator on the website hit rate.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Salisbury City Council 2010

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2010	Month: March	Year: 2011
A - Total income:	£	
B - Minus total expenditure:	£0	
Surplus/deficit for year: (A minus B)	£0	
Free reserves held:	£0	

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
		Own fundraising/reserves		£
Posters A3 x 500	£324			£
Flyers x 1,000	£300	Parish/town council		£
Pop Up Banners x 2	£360			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£ 984.00	Total Project Income		£
Total project income B		£		
Total project expenditure A		£ 984.00		
Project shortfall A – B		£ 984.00		
Award sought from Wiltshire Council Area Board		£ 984.00		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		HSBC		
Please give the title name of the organisations' bank account e.g. current		Rainbow Rooms UK LGBT Charity		
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use				
<input type="checkbox"/> Latest inspected/audited accounts or annual report				
<input type="checkbox"/> Income and expenditure budget for current financial year				
<input checked="" type="checkbox"/> Project budget (if applicable)				
<input checked="" type="checkbox"/> Terms of reference/constitution/group rules				
<input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The project will allow the wider LGBT community and persons to whom may be uncertain of their sexuality to find help support and guidance the website search assistance, email, and telephone as well as a weekly drop in group and social evening held locally in Salisbury every Thursday.

b) How does your project work to promote inclusion, participation and good community relations?

The project will help to bring an awareness to LGBT issues and a better understanding of Lesbian, Gay, Bisexual and Transgender people and their lifestyle, breaking down barriers and dispelling myths and rumors. This will be achieved through better understanding and educational workshops etc.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups) LGBT
- Specific faith groups (please state which groups)
- People/families on low income LGBT
- Other disadvantaged groups (please state which groups) LGBT

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 31/01/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team

WILTSHIRE COUNCIL

ITEM 13.2

SALISBURY AREA BOARD
17 March, 2011

Applications for funding to support projects that engage with young people

Purpose of the Report

To ask Councillors to consider the details of three applications for funding from a separate Youth Funding budget of £7,825 allocated to the Board:

1. Wiltshire Fire & Rescue Services are seeking £1,500 for a Salamander Project aimed at young people who are offenders, at risk of offending, risk of exclusion, low in confidence or in need of team building skills.
2. Youth Development Services/Extended Schools are seeking £3,400 for Transitions, a self esteem project which will work with up to 10 young people deemed at risk from all forms of exclusion.
3. Sunshine Clubs (run by St Osmund's Pre School) are seeking £2,900 to hire a mini bus for regular outings for young people during the summer, providing an opportunity for children to participate in activities outside their immediate neighbourhood.

Background

4. Area boards have been given extra funding to engage young people who are currently unable to access existing services (e.g. by providing transport to existing provision/delivering services in rural areas/delivering services that target specific groups.)
5. Salisbury Area Board has £7,825 allocated to these youth funding projects, which is in addition to the Community Area Grant budget.
6. There is no specific criteria that needs to be followed except that funding should support local activities for young people.
7. The Area Board Chair, Cllr Mary Douglas, hosted a meeting on the 25 January, 2011 with the objective of looking at ideas that could be funded from this budget and allocated in this financial year. The Community Area Manager had also had discussions with other parties interested in putting forward an application. Three proposals were put forward totalling £ 7,800.
8. The three proposals were sent out for comment to Board Members, Salisbury City Council and the Salisbury Community Area Partnership. All projects received positive comments from those who responded, and none were rejected. An example of comments received included the following:

FINAL VERSION

- a. '...these projects... will help to prevent future offending and extra expense for Wiltshire Council, City Council, Police and Fire & Rescue. This (the Friary) is the most deprived area in Wiltshire and needs a lot more investment to help these young people overcome their early problems'.
- b. '... it is great that there are two applications which address helping young people in the Friary, an area I feel can be overlooked'.
- c. '...Salamander is excellent, the fire Authority realise the trust youth have with fire fighters and have proof of the results that they achieve for the youngsters I believe some ask about becoming a fire fighter. The Sunshine Bus group have proved their worth many times and this is just another sign of their awareness of what is needed in the Friary Area. Again, in the Friary a Self esteem project for young people who find schooling a challenge plus social skills in other areas. It is significant that 2 of these youth funding projects will be held in the Friary for the families that live there, this is a very needy area of the City and I hope these 2 Projects will have your approval for funding plus the Salamander project'.
- d. 'I applaud the initiatives suggested, particularly in the face of the current economic climate, where cuts were more likely. It is right to focus spending on the most disadvantaged wards (the Friary)'.
- e. 'I agree with the proposed grants...however, I note that two grants are for the Friary children. If these are the only applications, then there is no problem as the Friary children always need the support when it is available.

Main Considerations

9. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
10. As there is no formal guidance, there is no upper funding limit other than the total budget. The area board must therefore decide whether the applications represent value for money.
11. All three applications demonstrate how they intend to target disadvantaged young people who are at risk of exclusion in some form.

Implications

12. Environmental Impact of the Proposals

Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

13. Financial Implication

Awards must fall within the £7,825 budget allocated to the Salisbury Area Board. If grants are awarded in line with officer recommendations, Salisbury Area Board will have a balance of £25 remaining.

14. Legal Implications

There are no specific Legal implications related to this report.

15. HR Implications

There are no specific HR implications related to this report.

16. Equality and Diversity Implications

There are no specific Equality & Diversity implications related to this report.

Recommendation

It is recommended that the Area Board:

- supports all three of the applications attached to this report in full

Report Author: Marianna Dodd, Community Area Manager

Tel No: 01722 434696

E-Mail: marianna.dodd@wiltshire.gov.uk

Appendices:

Appendix 1: Youth Funding Proposal: Sunshine Clubs

Appendix 2: Youth Funding Proposal: Transitions

Appendix 3: Youth Funding Proposal: Salamander Project

Salisbury Area Board – Youth Funding Proposal

Please use this form to apply for the extra funding available through Salisbury Area Board for projects that respond to youth issues.

Proposals will be considered at the Area Board meeting to be held on Monday 17 March, 2011 at 7pm at the South Wilts Grammar School for Girls, Salisbury

Your name:	(Vice-Chair of Trustees)
Organisation:	Sunshine Clubs (run by St Osmund's Pre-School)
Address:	Exeter Street, Salisbury
Email:	
Telephone:	
Organisation Type: (delete at appropriate)	Registered charity

Please give a brief description of your proposed project:	
Sunshine clubs is based on the Friary estate in Salisbury and offers three weeks of summer holiday clubs for children aged 3-11 as well as sessions during other school holidays. Our proposed project is to hire a minibus for use during the school summer holiday clubs and to arrange regular outings for the children who attend.	
Where will the project take place?	Friary Estate, Salisbury
When will the project take place?	School summer holidays 2011
Who is the project aimed at?	Children aged 3-11 from Salisbury area
How do you know the project is needed?	The Sunshine clubs primarily serves families in St Martin's ward in Salisbury which is one of the most deprived wards in the city and the county. There are no other not-for-profit suppliers of holiday clubs provision for pre-school and infant age children in the area. Many of the children who attended Sunshine summer clubs in 2010 were only able to do so because charitable or local authority funds were secured to pay for their places.
Any other information to support your proposal?	
Sunshine summer holiday clubs have been running since summer 2009. They are intended both to meet the childcare needs of working parents during the summer break and to offer stimulating, fun and educational play for local children.	

Two examples from 2010 demonstrate the impact that participating in the clubs can have on local children and the wider community (names have been changed to protect identity). Grant funding was secured to enable all these children to attend:

Jenny is 11. In the holidays she was usually minded by a friend of her mum's, while her mum was out at work – which meant that she mainly stayed in during the day, watching telly. But last summer, Jenny was able to come to Sunshine Clubs. As well as all the usual games, crafts and cooking activities, she got to take part in a dance workshop and to go strawberry picking. She was very happy when she went back to school, because she could talk about things she had done in the holidays, just like the other children.

John, Carl and Michael are three brothers who live near Sunshine Clubs (two aged 9 and one aged 11). When they arrived on the first day they didn't know how to play as part of a group and were quick to swear and fight, sulk and cry. Gradually they learned to play games as a team, to plan and coordinate their moves during a game and to take turns and adhere to the overall ethos of the club. All three boys said that if they hadn't been at Sunshine Clubs, they would have been 'bungalow jumping' on the Friary, or just hanging around in the streets. Being at Sunshine Clubs gave them the opportunity to take part in activities they wouldn't otherwise have been able to do.

Having a minibus would mean that Sunshine clubs would be able to offer a much greater range of activities and outings. For many of the children who come, this will be their only opportunity to participate in activities outside their immediate neighbourhood.

About St Osmund's Pre-School (Registered Charity No 1117247)

St Osmund's Pre-School, which runs the Sunshine Clubs, is a non-denominational Pre-School based on the Friary estate in Salisbury and provides educational play for 2-5 year olds. The Pre-School provides the nursery element for the Salisbury City Children's Centre.

The majority of children attending St Osmund's Pre-School live within a one mile radius. Due to the area in which the Pre-School operates, we have a policy of keeping fees as low as possible. A third of the children on the register either has English as an additional language or has some kind of communication or behavioural difficulty.

How will you know if your project has been successful?

Increased number of regular outings possible
 Increased numbers of children attending
 Record the responses of the children attending
 Record the responses of the parents of the children attending.

What will happen to your project if your proposal is not supported?	If we do not receive support for the project, we will not be able to afford to hire a minibus. Limited outings may be possible, but only if sufficient volunteers with suitable cars and business insurance can be found. Outings will be restricted to those which are free.
Have you had any other funding towards the project? If so, from whom? (inc. Wiltshire Council)	None for this particular project. Sunshine clubs are self-financing through fees and charitable donations to support particular children attending.

What is the total cost of the project?	£2900 to cover minibus rental and insurance, fuel, and admission costs for 15 people to four charging venues e.g. Old Sarum, Wilton House, Moors Valley.
How much funding are you seeking from the area board?	£2900
Does your organisation have a bank account?	Yes

Signed:

Date: 8th February 2011

Salisbury Area Board – Youth Funding Proposal

Please use this form to apply for the extra funding available through Salisbury Area Board for projects that respond to youth issues.

Proposals will be considered at the Area Board meeting to be held on Monday 17 March, 2011 at 7pm at the South Wilts Grammar School for Girls, Salisbury

Your name:	
Organisation:	Wiltshire Council /YDS and Extended schools
Address:	
Email:	
Telephone:	
Organisation Type: (delete at appropriate)	Partnership project

Please give a brief description of your proposed project:

TRANSITIONS –A SELF ESTEEM PROJECT FOR YOUNG PEOPLE

This proposal is a new initiative which will be a partnership project between the primary school, extended schools and the youth development service . A need has been identified for a number of young people living on and near the Friary estate who find the move to upper school quite difficult . There are additional challenges faced by some of these young people such as family breakdown ,as well as social problems and poverty .

This project will accept referrals from the primary school for young people deemed at risk from all forms of exclusion and will work with the young people for a year ..

The transitions project will work with up to 10 young people .This is because their behaviour has already been identified as challenging and any more than 10 in a group will not work .

Currently we run a youth drop –in on the estate but the ages are 13-19yrs which excludes many younger residents whose need is as great . Apart from an explicit church based youth group for younger members there is little provision for young people on the estate . It is deemed one of the areas of deprivation in Salisbury .

The anticipated outcomes for the young people taking part are –

- Increase in self esteem
- Development of personal and social skills
- Reducing risk of early school exclusion
- Support for young people in family and community context
- Support for young people to join the youth group or church community youth group

Community links with other partners –primary school and police and social care organisations	
Where will the project take place?	It is anticipated the project will be based at the primary school and in other centres for special activities
When will the project take place?	One evening per week for 48 weeks
Who is the project aimed at?	Young people who are disengaging from school and are at risk from exclusion
How do you know the project is needed?	Evidence from partner organisations suggest early intervention providing support is needed before young people attend upper schools .
Any other information to support your proposal?	
<p>Extended schools have existing links with schools that we will be able to draw on to ensure those most in need will benefit from this project .</p> <p>Local evidence from Neighbourhood Policing Team meetings shows young people in years 7 and 8 are involved in anti-social behaviour</p> <p>Our aspiration is to enable young people to feel positive about themselves , to value themselves and others .To learn that the choices they make can affect their futures particularly around poor school attendance and anti-social behaviour .</p>	
How will you know if your project has been successful?	Improved outcomes for young people Feed back from partner organisations Successful signposting to other organisations .It was very important at the beginning of the planning of this project to think about sustainability .What will happen to the group after a year ? It is a measure of success if a number of this group go on to take part in what is on offer on the estate and beyond
What will happen to your project if your proposal is not supported?	If the proposal is not supported this project will not happen .

Have you had any other funding towards the project? If so, from whom? (inc. Wiltshire Council)	Wiltshire YDS will support in kind management
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What is the total cost of the project?	£3,400 This represents 2 members of staff for 48 weeks at £30-00 per session including on costs . This totals £2880 , This leaves £520 for positive activities and curriculum activities .For example trips or visits
How much funding are you seeking from the area board?	£3.400
Does your organisation have a bank account?	Yes

Signed:

Date: 1st February 2011

Salisbury Area Board – Youth Funding Proposal

Please use this form to apply for the extra funding available through Salisbury Area Board for projects that respond to youth issues.

Proposals will be considered at the Area Board meeting to be held on Monday 17 March, 2011 at 7pm at the South Wilts Grammar School for Girls, Salisbury

Your name:	
Organisation:	Wiltshire Fire & Rescue Service
Address:	
Email:	
Telephone:	
Organisation Type: (delete at appropriate)	Partnership

Please give a brief description of your proposed project:

The Salamander Project is a youth inclusion initiative aimed at young people who are offenders, at risk of offending, risk of exclusion, low in confidence or in need of team building skills.
The project shows the young people what skills are required to be a fire fighter and to use the equipment safely as a team. It also covers arson reduction and road safety inputs.

Where will the project take place?	Salisbury Fire Station
When will the project take place?	Dates yet to be decided
Who is the project aimed at?	Young people aged 13 to 18 inclusive
How do you know the project is needed?	Request from agencies and schools who have previously used the project.

Any other information to support your proposal?

The project was subject to an evaluation by Wiltshire Council which showed it to be an effective intervention, enabling young people to become more confident and reduce occurrences of ASB and offences.

How will you know if your project has been successful?	Possible reduction in ASB, arson and road collisions.
What will happen to your project if your proposal is not supported?	Project is unlikely to run
Have you had any other funding towards the project? If so, from whom? (inc. Wiltshire Council)	Funding from other area boards and organisations being sought no indication if successful at present.

What is the total cost of the project?	£5,000
How much funding are you seeking from the area board?	£1,500
Does your organisation have a bank account?	Yes

Signed:

Date:

Item 13.3

Report to	Salisbury Area Board
Date of Meeting	17 March, 2011
Title of Report	Performance Reward Grant Scheme
<p>Purpose of Report</p> <p>To ask Councillors to consider the details of three attached applications for funding from the Performance Reward Grant Scheme:</p> <ol style="list-style-type: none"> 1. Rainbow Rooms UK is seeking £95,777 for a resource centre in Salisbury which is intended to support approximately 10,000 people who are gay, lesbian, transgender or bisexual (GLTB), their families and friends in Salisbury and surrounding areas. 2. St Paul's Homes is seeking £150,000 to restore the Victorian Grade 11 almshouses on St Paul's Road and refurbish its 12 single flats for people who have been homeless. 3. Wiltshire Police are seeking £20,000 for their crime detection through ultra violet scanning initiative. It is a joint initiative with Smart Water Technology Limited and Wiltshire Police have offered members of Neighbourhood Watch schemes across the county Smart Water property marking kits at a discounted price. They are now seeking funds to purchase UV scanning torches for issue to Police officers on operational duties. 	

1. Background

1.1 Wiltshire agreed a Local Public Service Agreement with government that ended in March 2008. This contained 12 'stretch' (difficult) targets that required a number of organisations to work together to achieve the improvement. Our performance against these targets earned Performance Reward Grant (PRG) of £5.4m. This is paid by government over two years; half in 2009 and half in 2010.

This presents a unique opportunity for us to put additional resources into our Local Agreement for Wiltshire (LAW) and to combat the recession in Wiltshire through the Action for Wiltshire programme. £1.6m of this grant will be reinvested in the target areas that earned the grant, to take forward Wiltshire's ambitions. Another £1m will support some countywide initiatives under Action for Wiltshire. The balance of £2.8m is available over two to three years for bids supported by Area Boards that propose initiatives that take forward those things in the LAW and Action for Wiltshire that are important to local people.

Ideally all community areas of Wiltshire will benefit from this scheme, and there will be a spread of initiatives across LAW ambitions and Action for Wiltshire. We understand that not all bids will be made at the same time, and that proposals will take time to develop. The timing of local initiatives will also vary. To help ensure that projects in all community areas have the opportunity to bid,

the funding will be released in 3 month tranches of £250,000. We will keep this under review and if appropriate will vary the timing and amount of funding in each tranche. At the end of the tranche any unallocated money will go back into the pool for future bids. Any bids pending when all the money in that tranche has been allocated will be carried forward to the next tranche.

The government imposes a grant condition that the grant must be used half for capital and half for revenue expenditure. Guidance on what counts as 'capital' is given in the funding pack on the Wiltshire Council website. Experience so far is that bids tend towards revenue expenditure, so it may be easier to get funding for 'capital' type initiatives.

Bids will initially be submitted as 'Expressions of Interest' to the local appropriate Area Board. The Area Board will make a decision as to which bids it supports. Lack of support from the Area Board does not rule out the bid going forward to the grant scheme.

Full details of the Scheme and a Funding Pack are available from the Wiltshire council website: www.wiltshire.gov.uk/.../localagreementforwiltshire/performanceawardgrantscheme.htm

2. Criteria for the Grant Scheme

2.1 Points to consider are:

- Funding under this scheme is for initiatives that have local support and will take forward ambitions in the Local Agreement for Wiltshire, or help combat the recession as part of the Action for Wiltshire programme. Information on this is provided in the grant pack.
- It is one-off funding, so should not be used for things that will result in an unfunded financial commitment after the end of the project. As part of the bid you will be asked to confirm that no unfunded commitments will result from your proposal.
- In total, Performance Reward Grant must be spent half on revenue and half on capital expenditure (guidance is given in the pack). Experience is that many initiatives are 'revenue', so there may be more money left available for 'capital' bids. We will need to account to government on the use of the grant, so will ask you for information on what the money will be used for.
- It is important that these initiatives have a positive local impact, and that we are able to show success. So you will be asked how you will measure that success – and we will ask you to let us know how well it worked.

The use of the grant will fall within the Area Board's usual good governance arrangements.

Report Author	Marianna Dodd, Community Area Manager Tel: 01722 434696 E-mail: Marianna.dodd@wiltshire.gov.uk
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Performance Reward Grant Scheme APPLICATION FORM

To be returned to:

wiltshirelaa@wiltshire.gov.uk

Area Board	<i>Name of Area Board; Wiltshire (Salisbury)</i>	
Form submitted by (contact for all queries)		
Name of initiative	<i>Rainbow Rooms UK LGBT Community Centre</i>	
Brief Description of Initiative	<p>The Rainbow Rooms UK LGBT Charity's proposed LGBT (Lesbian, Gay, Bisexual & Transgender) Centre will look after approximately 10,000 people and their families and friends in the Salisbury District also acting as a rescores centre for the whole of the Wiltshire Area.</p> <p>The Centre will put into place several key services aimed at helping the local LGBT community such as:</p> <ul style="list-style-type: none"> • Lesbian Social Information & Support group (16yrs and above) • Gay men's Social Information & Support group (16yrs and above) • Transgender Social Information & Support group • LGBT Youth Group run over three nights 13yrs to 18yrs • Opening times 9am -10pm 	
Please put a cross against the ambition(s) that this initiative will support *It is only necessary to identify those ambitions on which you feel your bid will make a significant impact.	Building resilient communities	X
	Improving affordable housing	
	Lives not services	X
	Supporting economic growth	
	Safer communities	X
	Protecting the environment	
	Action for Wiltshire – combating the recession	
Improving outcomes for Children and young people	X	
Amount of funding sought	£95,777.26	

What will this money be spent on?	<i>Fixed Assets: £22,500 Property Building Lease. Expenditure: £42,000 Building work (Estimated Quote to follow), £3416.35 Office Furniture ect, £10,000 Cafe furniture & other Equipment (Estimated Quote to follow), £8510.91 IT Equipment, £12,000 IT Server (Estimated Quote to follow), £2350.00 Architect Fees, £5,000 Solicitor Fees (Estimated Quote to follow) £1,500 Carpets (Estimated Quote to follow).</i>
Is planning permission required? No	Planning not needed. At this stage.
Have quotes been obtained? Yes	<i>If 'Yes' please give details/attach quotes and indicate which one is your preference and why.</i>
<p>Note: Bids will only be considered if they help us to achieve our ambitions in the Local Agreement for Wiltshire. It is important that initiatives have a positive local impact, and that we are able to show success. In this section you are being asked to provide information about how your project contributes, and how you will measure that success. The level of improvement we expect to see will be proportional to the level of the bid: i.e. the more funding required, the greater the level of impact and improvement that will be necessary.</p>	
Please describe how your initiative will support the ambition(s) indicated above, and summarise the action that will be taken	<i>Attach separate documents if appropriate Documents have been attached more are to follow.</i>
What makes this initiative a local priority (e.g. evidence from research and local support)	<i>No other organisation is running , planed or working within the LGBT community offering the support and services as is on offer by the Rainbow Rooms UK LGBT Charity</i>
How will you know you have been successful?	<i>Foot fall and feedback from the LGBT community and the use of our local pop program (Positive Outreach Program).</i>
<ul style="list-style-type: none"> How will you measure the impact? (may have more than one measure) 	<i>We will be operating a daily analysis of the foot fall in accordance to our in house monitoring systems. This will measure numbers in the building to the number of different requests and service requirements for each person, a small survey will be offered to anyone who may wish to fill it out.</i>
<ul style="list-style-type: none"> What is your improvement target (s), and when do you 	<i>In some cases improvement may be achieved in stages, so you may want to give more than one improvement target. Please also give current figures to act as baselines for improvement</i>

expect to achieve this/these?	
<ul style="list-style-type: none"> How will you ensure that the improvement continues after the end of the initiative? <i>(this is one-off funding)</i> 	<i>The project is an ongoing service and has been designed to be as self sustaining as possible with a retail shop and public cafe as part of it's main community structure. Grant funding and the use of internal services with the inclusion of private donation used as an income.</i>
Who will benefit from this initiative?	<i>10,000 LGBT people within the Salisbury and Salisbury District will be of direct benefit and over100,000 approximately from within the Wiltshire County not in clouiding the further family and friends that will also find our services a benefit.</i>
Confirm no unfunded commitments from this initiative	Please delete the statement that does not apply: 1. I confirm that there will be no unfunded financial commitments arising from this initiative, or
Will ongoing maintenance of premises/equipment be necessary?	<i>If 'Yes' please indicate how this will be funded/who is responsible</i>
What are the key risks to success and how will these be managed?	<i>The only risk to this project is the lack of start up funding by way of this grant application.</i> <i>The Rainbow Rooms UK LGBT Charity is working with many other organisations locally such as NHS Salisbury Trust, The Police, Wiltshire Council Stonewall to name but a few with this in place and the complete need and want of this service we do not for see any issue.</i>
Who will manage the initiative	<i>Name, role, organisation, contact details</i>

Signed:

Dated:

Chairman of Area Board

NB: It is the responsibility of the Area Board to ensure that:

- bids are robust and well-founded
- public money is spent appropriately and in accordance with the details of the bid and with any conditions placed on approval by the PRG Panel
- the initiatives are managed well to achieve the benefits and that performance improvement is reported



Performance Reward Grant Scheme

APPLICATION FORM

To be returned to:

wiltshirelaa@wiltshire.gov.uk

Area Board	<i>Name of Area Board</i> Salisbury	
Form submitted by (contact for all queries)	<i>Insert name, address, email and phone number</i>	
Name of initiative	Appeal to restore St Paul's Homes Salisbury	
Brief Description of Initiative	<p><i>Max 100 words – this is a summary only</i></p> <p>To restore the Victorian Grade II almshouses on St Paul's Road and refurbish its 12 single flats for people who have been homeless.</p>	
Please put a cross against the ambition(s) that this initiative will support *It is only necessary to identify those ambitions on which you feel your bid will make a significant impact.	Building resilient communities	X
	Improving affordable housing	X
	Lives not services	X
	Supporting economic growth	
	Safer communities	X
	Protecting the environment	X
	Action for Wiltshire – combating the recession	
	Improving outcomes for Children and young people	
Amount of funding sought	£900,000 overall, £150,000 from this scheme.	
What will this money be spent on?	<p><i>Please give a breakdown of the amount shown above the different items this funding will cover. This should also identify which items are revenue and which are capital – see Appendix 1 in the Bid Pack for capital expenditure guidance</i></p> <p>All capital expenditure on the following: £95K - car park and new access area 25K – repairs to all stone and flint walls 24K – 20% VAT TOTAL = £144,000</p>	

Is planning permission required? Yes/No	<i>If 'Yes': has it been granted? (Please give details)</i> Yes, granted in April 2010
Have quotes been obtained? Yes/No	<i>If 'Yes' please give details/attach quotes and indicate which one is your preference and why.</i> <i>If 'No' please give details of why quotes have not yet been obtained.</i> Surveys have been done and costs budgeted (see attachment). Funds are being sought before building begins. Tendering will start soon.
Note: Bids will only be considered if they help us to achieve our ambitions in the Local Agreement for Wiltshire. It is important that initiatives have a positive local impact, and that we are able to show success. In this section you are being asked to provide information about how your project contributes, and how you will measure that success. The level of improvement we expect to see will be proportional to the level of the bid: i.e. the more funding required, the greater the level of impact and improvement that will be necessary.	
Please describe how your initiative will support the ambition(s) indicated above, and summarise the action that will be taken	<i>Attach separate documents if appropriate</i> This project will restore a very important building of national importance (Listed) in the centre of the city which has sadly been neglected and derelict for over a decade. It is made of grey brick, flint with stone mullioned windows and porches so will enhance the reviving St Paul's area. It is shameful to waste such a treasure. The 'St Paul's Homes Salisbury' charity no.221147 is still a member of the Almshouses Association who are anxious its use for the vulnerable should be restored. Salisbury has good supported provision for homeless but there is an acute shortage here and the whole county for 'move-on' accommodation where people can live permanently once they are ready to be independent.
What makes this initiative a local priority (e.g. evidence from research and local support)	Recent report from "Homes4Wiltshire" statistics show 351 people in the county are in the Gold Plus band needing 'move-on' accommodation.
How will you know you have been successful?	When the work is complete and the building occupied.
<ul style="list-style-type: none"> How will you measure the impact? (may have more than one measure) 	<i>e.g. performance indicator, public perception survey, number of...</i> The quality of the work and refurbishment of the flats, and their immediate occupation and satisfaction of the tenants.

<ul style="list-style-type: none"> What is your improvement target (s), and when do you expect to achieve this/these? 	<p><i>In some cases improvement may be achieved in stages, so you may want to give more than one improvement target. Please also give current figures to act as baselines for improvement</i></p> <p>Hope to raise sufficient funds to begin work during 2011 and complete it in 2012. Bournemouth Churches Housing Association (BCHA) will take out a mortgage for £600,000 and STFH raise £300,000 by public donations and from charitable trusts.</p>
<ul style="list-style-type: none"> How will you ensure that the improvement continues after the end of the initiative? <i>(this is one-off funding)</i> 	<p><i>Sustainable improvement</i></p> <p>It will be managed by Salisbury Trust for the Homeless, a member of BCHA and experienced in this field. BCHA is the sole corporate trustee of St Paul's Homes Salisbury.</p>
Who will benefit from this initiative?	<p><i>Consider the number of people likely to benefit and the impact on disadvantage or vulnerability in your area</i></p> <p>12 people will be housed at any one time which will free 12 places in supported accommodation for the street homeless.</p>
Confirm no unfunded commitments from this initiative	<p>Please delete the statement that does not apply:</p> <p>1. I confirm that there will be no unfunded financial commitments arising from this initiative,</p>
Will ongoing maintenance of premises/equipment be necessary?	<p><i>If 'Yes' please indicate how this will be funded/who is responsible</i></p> <p>Yes, from rents which will only be sufficient to maintain the property. They must be affordable.</p>
What are the key risks to success and how will these be managed?	<p>Further deterioration to the fabric of the building while funds are awaited, and inflation increases costs. St Paul's Homes owns the property.</p>
Who will manage the initiative	<p><i>Name, role, organisation, contact details</i></p> <p>BCHA will manage the works. They have considerable experience in this type of development.</p>

Signed:

Dated:

Chairman of Area Board

NB: It is the responsibility of the Area Board to ensure that:

- bids are robust and well-founded**
- public money is spent appropriately and in accordance with the details of the bid and with any conditions placed on approval by the PRG Panel**
- the initiatives are managed well to achieve the benefits and that performance improvement is reported**



Performance Reward Grant Scheme APPLICATION FORM

To be returned to:

wiltshirelaa@wiltshire.gov.uk

Area Board	<i>All Wiltshire community areas</i>	
Form submitted by (contact for all queries)	<i>on behalf of Wiltshire's Neighbourhood Watch Schemes</i>	
Name of initiative	<i>Crime Detection through Ultra Violet scanning</i>	
Brief Description of Initiative	<p><i>As a joint initiative with Smart water technology Limited Wiltshire Police have offered members of Neighbourhood Watch schemes across the county Smart water property marking kits at a discounted price.</i></p> <p><i>Smart water kits are individually unique and provide a direct link between the property marked and the lawful owner.</i></p> <p><i>To be effective the Police require the facility to scan items for property marking such as Smart water or Selecta DNA.</i></p> <p><i>The purpose of this initiative is to seek funds for the purchase of UV scanning torches for issue to Police Officers on operational duties.</i></p>	
Please put a cross against the ambition(s) that this initiative will support *It is only necessary to identify those ambitions on which you feel your bid will make a significant impact.	Building resilient communities	<input checked="" type="checkbox"/>
	Improving affordable housing	<input type="checkbox"/>
	Lives not services	<input type="checkbox"/>
	Supporting economic growth	<input type="checkbox"/>
	Safer communities	<input checked="" type="checkbox"/>
	Protecting the environment	<input type="checkbox"/>
	Action for Wiltshire – combating the recession	<input checked="" type="checkbox"/>
	Improving outcomes for Children and young people	<input type="checkbox"/>
Amount of funding sought	<i>£20,000</i>	
What will this money be spent on?	<i>Purchase of 500 x UV3C Twin Task Torches</i>	
Is planning permission required?	<i>Not required</i>	
Have quotes been obtained? Yes	<p><i>There is only one quote as this is the only company with which Wiltshire Police deal that supply these items. Having purchased some of these items from this company in the past I am satisfied with their reliability and that they are fit for purpose. Value of quote £ 17,225 plus VAT (rising to 20% in Jan 2011).</i></p>	

Note: Bids will only be considered if they help us to achieve our ambitions in the Local Agreement for Wiltshire. It is important that initiatives have a positive local impact, and that we are able to show success. In this section you are being asked to provide information about how your project contributes, and how you will measure that success. The level of improvement we expect to see will be proportional to the level of the bid: i.e. the more funding required, the greater the level of impact and improvement that will be necessary.

<p>Please describe how your initiative will support the ambition(s) indicated above, and summarise the action that will be taken</p>	<p><i>By providing the tools to aid a positive Policing response to crime.</i></p> <p><i>Torches will be issued to operational Police Officers to enable them to deploy Ultra Violet light when scanning persons, vehicles and property stopped or seized for the purposes of detecting Smart water/selecta DNA or other property marking means. In conjunction with the application o Smart water or selecta DNA this will enable officer to identify property that may be stolen, apprehending the offenders and allowing the property to be returned to the rightful owners.</i></p>
<p>What makes this initiative a local priority (e.g. evidence from research and local support)</p>	<p><i>Crime affects us all in one way or another and this initiative allows local police officers to reduce the fear of crime through an increase in detections</i></p>
<p>How will you know you have been successful?</p>	<p><i>It will be possible to monitor the success through statistics of crimes detected as a result of Police officers using the scanning torches when doing search warrants, attending scenes of crimes and during routine checks of persons, vehicles and property. Success can also be measured against a reduction in acquisitive crime.</i></p>
<ul style="list-style-type: none"> How will you measure the impact? (may have more than one measure) 	<ol style="list-style-type: none"> <i>1. A decrease in peoples fear of crime</i> <i>2. An increase in the public confidence in Wiltshire Police</i> <i>3. Furthering the aim of Wiltshire Police in making Wiltshire the safest county in the country</i>
<ul style="list-style-type: none"> What is your improvement target (s), and when do you expect to achieve this/these? 	<p><i>The target would be an increase in detections of acquisitive crime and also a decrease in the number of crimes committed. The time scale is difficult to quantify</i></p>
<ul style="list-style-type: none"> How will you ensure that the improvement continues after the end of the initiative? 	<p><i>The torches will be issued to operational officers and will remain an ongoing commitment.</i></p> <p><i>At present this is a one off funding however it is hoped that further funding can be found to purchase more crime</i></p>

)	<i>Prevention/detection aids in the future.</i>
Who will benefit from this initiative?	<i>Potentially this initiative will benefit all the residents across Wiltshire who will hopefully see a decrease in acquisitive crime and a higher detection rate of those crimes that do take place.</i>
Confirm no unfunded commitments from this initiative	Please delete the statement that does not apply: 1. I confirm that there will be no unfunded financial commitments arising from this initiative
Will ongoing maintenance of premises/equipment be necessary?	<i>If 'Yes' please indicate how this will be funded/who is responsible No</i>
What are the key risks to success and how will these be managed?	<i>There would appear to be no risks.</i>
Who will manage the initiative	<i>Crime Prevention Office Wiltshire Police Community Affairs Department</i>

Signed:

Chairman of Area Board

Dated:

NB: It is the responsibility of the Area Board to ensure that:

- **bids are robust and well-founded**
- **public money is spent appropriately and in accordance with the details of the bid and with any conditions placed on approval by the PRG Panel**
- **the initiatives are managed well to achieve the benefits and that performance improvement is reported**

WILTSHIRE COUNCIL

ITEM 13.4

SALISBURY AREA BOARD
17 March, 2011

**Salisbury City Community Area Partnership (SCCAP) Claim for Core Funding
(tranche 1) 2011/2012**

1. Purpose of the Report

- 1.1. To seek the Boards approval to the 1st tranche of core funding to SCCAP covering the financial year 2011/12 to be agreed at this meeting, 17 March, 2011 so that it can be paid into SCCAP's bank account from 1 April, 2011.

2. Background

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the community partnership and to what level, is made by Wiltshire Councillors on this Area Board.
- 2.2. There will be 2 tranches of funding to community partnerships during 2011/12 (up to 50% of their total projected costs in each tranche). The first is contained within this report, and the Community Area Manager has advised SCCAP that the second tranche can be requested at the 15 September, 2011 Board when evidence is received of how the first tranche has been spent.
- 2.3. Salisbury Area Board has been allocated a 2011/2012 budget of £78,075 for community grants, community partnership core funding and councillor led initiatives.
- 2.4. Community Area Partnerships have been invited to apply for up to 20% of the area board budget. 20% of the Salisbury Area Board budget 2011/12 is £15,615.

3. Main Considerations

- 3.1. Councillors will need to be satisfied that core costs awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 3.2. SCCAP were awarded £15,650 in 2010/2011. The balance of SCCAP funds as at 2 March, 2011 was £3,822 (see Appendix 1: Income & Expenditure 2010/2011). The Community Partnership Officer has confirmed that SCCAP can hold operational reserves or contingencies of £2-4k which corresponds to the size of the partnership, staffing levels and number of activities. SCCAP

has rolled forward £500 into 2011/12 to be spent on activities in this coming financial year.

- 3.3. All Partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chair of the Area Board (see appendix 2: CAPA 2011/12).
- 3.4. In order to show how the community area partnership aims to meet the commitments set out in the CAPA, SCCAP are required to complete a work plan. This work plan has been reviewed and endorsed by Wiltshire Council's Community Partnership Officer as a workable document (appendix 3: CAP Work plan 2011/12).
- 3.5. Salisbury City Community Area Partnership submitted a 2011/12 claim for £15,614 total core costs (appendix 4: Budget details for SCCAP Running Costs). 50% of this can be considered in the 1st tranche. The area board can therefore award up to £7,808 at this meeting to be paid from 1 April, 2011.

4. Implications

4.1. Environmental Impact of the Proposals

- 4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

4.2. Financial Implications

- 4.2.1 Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Salisbury Area Board.
- 4.2.2 Although the Area Board is being asked to agree the funding before the end of the 2010/11 financial year, the funding will come out of the Salisbury Area Board's 2011/12 budget, which has already been formally agreed by the Council.

4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

- 4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive.

Membership of SCCAP is open to anyone with an interest in the community area.

5. **Recommendation**

Following consultation with the Community Partnership Development Officer, it is recommended that the area board:

- Approve the release of the 1st tranche of 2011/12 Core Funding to SCCAP of £7,808 from the Area Board's 2011/12 budget, to be paid on 1 April 2011.
- Agree in principle the whole year's funding of £15,615 with an agreement to release the 2nd tranche in early Autumn as long as conditions set by the Community Partnership Officer and agreed by the Board, have been met. At its meeting on 15 September 2011, the Salisbury Area Board will be asked to confirm whether those conditions have been met, and to ratify the release of the 2nd tranche funding.

Report Author: Marianna Dodd, Community Area Manager

Tel No: 01722 434696

E-Mail: marianna.dodd@wiltshire.gov.uk

Appendices:

Appendix 1	SCCAP Income & Expenditure 2010/2011
Appendix 2	Community Area Partnership Agreement (CAPA 2011/12)
Appendix 3	CAP Work plan 2011/12
Appendix 4	Budget details for SCCAP Running Costs

SALISBURY CITY COMMUNITY AREA PARTNERSHIP

INCOME AND EXPENDITURE 2010/11

AS AT 2 MARCH 2011-03-02

	£
Bank Balance as at 1 Apr 2010	5,532.66
 <u>Income</u>	
Core Funding 2009/10 3 rd tranche	1,919.00
Core Funding	15,650.00
Community Grant	4,595.00
Salisbury City Council	919.63
Bank Interest	<u>4.38</u>
TOTAL INCOME	<u>23,088.01</u>
 <u>Expenditure</u>	
Data Protection	35.00
Core Admin, Wessex Community Action	14,430.00
Meetings	437.39
Travel	85.40
Community Plan:	
Questionnaire Preparation/Printing	7,869.08
Postal	1,352.58
Advertising	111.63
Data Input	<u>590.82</u>
	<u>9,924.11</u>
TOTAL EXPENDITURE	<u>24,798.90</u>
Bank Balance as at 2 Mar 11	3,821.77

NOTE: Approximately £1,000 accrued expenditure not yet invoiced.

A A P THORPE
Treasurer

Wiltshire Council and Wiltshire's Community Area Partnerships: COMMUNITY AREA PARTNERSHIP AGREEMENT (CAPA) 2011/2012

1. Principles

- (1) Partnerships are independent and autonomous
- (2) Partnerships are inclusive of, and accountable to, the wider community
- (3) Partnerships have a voluntary relationship with the Council and public agencies
- (4) Partnerships form the foundation of strong, resilient, empowered communities
- (5) The existence of strong independent and inclusive partnerships is central to Wiltshire Council's community governance proposals

2. Desired Outcomes

- (1) Empowered, resilient communities developing new ways of addressing local priorities in collaboration with Wiltshire's public services and partners at local level.
- (2) Active and sustained participation by all sections of the community in the civic life of the community area
- (3) Public funding and services focused more accurately on priority needs
- (4) Local people fully informed about and involved in the decisions that affect them
- (5) Strong independent partnerships working with the local Area Board and the local community to identify local priorities and promote local action and projects.
- (6) An up-to-date, independently produced and influential community plan for each of Wiltshire's 20 community areas produced to consistent and robust standards
- (7) Effective communications and engagement network in each community area
- (8) Partnerships effectively accessing inward investment to support local priorities and enabled to lever funds in from outside sources
- (9) Area Boards and Partnerships collaborating effectively to deliver local action linked to community plan priorities
- (10) Communities influencing strategic policy e.g. the Wiltshire Community Plan and Local Agreement for Wiltshire?
- (11) Partnerships becoming an effective delivery vehicle for strategic outcomes

3. Commitments – Wiltshire Council and the [name] Area Board

- (1) Will respect the independence and autonomy of the Partnership.
- (2) Will recognise and value the commitment of the Community Area Partnership's volunteers and their contribution to the local community
- (3) Will recognise that volunteers' commitment to the Community Area Partnership can be changeable due to personal circumstances
- (4) Will consult, involve, engage, listen to and act on the advice of the local partnership
- (5) Will provide such reasonable funding that the Partnership may need to support its work and achieve the aims, aspirations and goals set out in the community plan.
- (6) Will provide technical and professional support to the Partnership including socio-economic profiles, external funding advice and service performance data.
- (7) Will work with the Community Area Partnership to establish and maintain effective communications networks within each community area

Item 13.4 **Appendix 2**

- (8) Will support and work with Community Area Partnerships to develop influential community plans to consistent and robust standards.
- (9) Will incorporate the priorities set out in community plans when planning and delivering its services, allocating resources and when negotiating with partners and national agencies.
- (10) Will help and support the Partnership in coordinating the activities of organisations, groups and individuals in the area and to facilitate community participation.
- (11) Will work with Wiltshire Forum of Community Area Partnerships to further develop and enhance local partnership arrangements in Wiltshire
- (12) Will work with the Wiltshire Forum of Community Area Partnerships (WfCAP) and, as requested, attend its meetings to listen to its views and concerns and support it in developing mechanisms to monitor and improve the effectiveness of local partnership arrangements.
- (13) Will provide a seat for each Community Area Partnership on its local Area Board and invite the CAP Chair to the ABC meetings.
- (14) Will, where appropriate, invite WfCAP to attend meetings of the Area Board Chairmen

4. Commitments - Community Area Partnerships

- (1) To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary
- (2) To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers
- (3) To consult widely on a range of community issues and hold public engagement events and activities
- (4) To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations.
- (5) To work with the Community Area Manager to refer matters from the Partnership to the Area Board for consideration as appropriate
- (6) To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where these meet the priorities of the community plan
- (7) To contribute to the services and activities provided by the Wiltshire Forum of Community Area Partnerships, including attendance by members at relevant networking and training events
- (8) To engage a Project Officer/ Community Agent, as necessary, to run and administer the Partnership and to work with Wiltshire Council's Community Area Manager for the area.
- (9) To be open to and inclusive of the wider community and to encourage attendance and participation by groups and organisations from neighbouring community areas where they may be affected by an issue.
- (10) To account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis.

5. Compact:

- (1) This agreement is underpinned by the principles contained within the Wiltshire Compact

Salisbury City Community Area Partnership
Annual Workplan 2010/11

In order to show how the community area partnership aims to meet the commitments set out in the Community Area Partnership Agreement 2010/11, please complete the form below.

CAPA commitments	Proposed initiatives and activities
<p>Partnership Development <i>“To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary”</i></p>	<p>Please tell us about your Steering Group or Management Committee, how it is appointed and who serves upon it? Give details of any theme groups within the CAP. Please explain how your CAP is supported – do you have an administrator/agent/project officer and if so, how are they engaged? Are you affiliated to WfCAP and do you attend WfCAP meetings and events? Please indicate how you intend to maintain and develop the CAP over the next 12 months.</p> <p>SCCAP has a Steering Group which is appointed at its Annual General Meeting. The Steering Group acts as the core membership of the Community Partnership & co-ordinates the work of any working groups. Membership of the Steering Group consists of not less than 6 members and not more than 15. The purpose of the Steering Group is to ensure that the work of SCCAP is progressed between meetings. The Steering Group is accountable to SCCAP.</p> <p>A number of places on the Steering Group are reserved for representatives from a range of partner organisations including Police, Churches Together, Wiltshire NHS, Salisbury City Council, Wessex Community Action (representing the voluntary Sector), Youth Development Services and Arts & Culture. This is in order to achieve a balanced representation. These reserved places do not equal or exceed half the total number of places on the Steering Group. The remainder of places on the Steering Group is open to election from the wider partnership group. The Chair and Vice Chair of SCCAP are elected from members of the Steering Group. If not all places on the Steering Group are filled, the Steering Group has the ability to co-opt members.</p> <p>Current membership list attached.</p> <p>Throughout the year SCCAP'S main partnership meetings have discussed particular themes e.g. the</p>

Please post your Annual Workplan and Claim Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council,
County Hall, Trowbridge BA14 8JN

	<p>family, climate change and young people.</p> <p>In November 2010 SCCAP and the Area Board held a 'State of the Area' debate in Salisbury Library. During the day members of the public contributed their comments on the community plan questionnaire which was launched that day. In the evening there was a lively 'Question Time' session with members of the public putting questions to a panel of people including the Chair of Salisbury Area Board, the Director of Salisbury Vision. The Leader of Salisbury City Council and young people representing The Unit, Salisbury Young Chamber of Commerce and SCAR</p> <p>In January 2011 SCCAP held an 'Away Day' attended by 18 members of the Partnership and facilitated by WfCAP. Main areas of discussion were around identifying 5 key ambitions for SCCAP – Survival, Community Plan, Clarity, Advertisement, and Public Recognition. Wessex Community Action provides administrative and developmental support to SCCAP on a 14 hour a week basis and this is reviewed annually. The Chief Executive of Wessex Community Action is currently the Chair of SCCAP</p> <p>SCCAP is affiliated to WfCAP and members attend its meetings and events.</p> <p>Since its inception SCCAP has increased its membership. It will continue to hold regular steering group meetings and Open Partnership meetings with set themes. In the autumn it is anticipated that it will hold another 'State of the Area' debate with the Area Board.</p> <p>SCCAP will continue to develop through the work it is undertaking to deliver a community plan. Particular emphasis will be given to establishing theme groups who will make links throughout the community, find gaps in their network and address gaps and recruit more volunteers to take the projects identified in the community plan forward.</p>
<p>Accountability <i>"To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and</i></p>	<p>Please explain how you will account to the community during the year? How will you promote your work and engage people? Can you show that you have the support of the local community?</p> <p>Once the initial analysis of the community plan</p>

<p><i>forward plans on an annual basis.”</i></p>	<p>questionnaire has been done we will be issuing a press release announcing the initial findings and inviting people to join theme groups to take the plan forward.</p> <p>Community engagement is done by Advertising via posters, email, Salisbury Journal, SpireFm, “Our Salisbury” website, Wessex Community Action’s (WCA) website. The public can influence our work by attending meetings, contacting the steering groups via email or phone and by getting involved in proposed theme groups and projects. We have introduced a facebook page which is attracting interest.</p> <p>http://www.facebook.com/home.php#!/pages/Salisbury-City-Community-Area-Partnership/116386281744571</p>
<p>Communication <i>“To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers.”</i></p>	<p>Please explain how you communicate with the wider community, promote your work and encourage participation in the activities of the CAP. How many organisations are affiliated to the CAP and how many names are on your communications database?</p> <p>By publicity; development of a website, electronic mailings, street stalls. Liaison with the Big Project on a visual art project. We have a representative on the Salisbury Vision Board. Attendance at open partnership meetings is increasing as are the number of affiliated organisations. SCCAP is building its own contact list from attendees at meetings. We currently have 88 contacts who regularly receive information as well as those who receive it through Wessex Community Action and the Area Board. This number will grow considerably when details from the recent consultation are added to the list. Events are publicised via posters, email, Salisbury Journal, SpireFm, “Our Salisbury” website, Wessex Community Action’s (WCA) website as well as by word of mouth and networking amongst members and the general public.</p>
<p>Consultation <i>“To consult widely on a range of socio-economic issues including the holding of public engagement events and activities.”</i></p>	<p>Please explain how you intend to consult the community in the coming year.</p> <p>4 open meetings with differing themes. Meetings will be held in different wards of the city to engage further community participation where necessary. The community plan questionnaire has been the driver for our consultation with the community and when the draft community plan has been produced consultation meetings will be held for members of the community in Salisbury City to create an action plan to achieve the community plan targets. We are nearing completion of the inputting of returns</p>

	<p>and are about to start identifying gaps in consultation and fill these with more targeted work.</p>
<p>Community Planning <i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations".</i></p>	<p>Please explain how you intend to develop, review or implement your community plan over the next 12 months.</p> <p>Around 3000 responses to the Community Plan questionnaire have been received. They have been inputted by volunteers and members of the Partnership and this job will be finished by early March. Data is being analysed by the Community Partnership Development Officer at Wiltshire Council, together with the Community Development Officer at Salisbury City Council and the Chair of SCCAP. Work will begin in drawing up the plan in March and theme groups and members of the steering group to drive these groups forward have already been identified. These groups will make links throughout the community and find gaps in their networks and recruit more volunteers. The results of the questionnaire will give SCCAP a better idea of which areas/communities are under represented and public meetings will be held in those areas to try to get useful feedback from these communities. When the draft community plan has been produced meetings will be held to create an action plan to achieve the Community Plan targets. We would of course welcome any input from the Area Board and as always they will be included in all our communications and advertising and we would welcome their attendance at these meetings (as we would at any of our meetings). The action plan is a part of the draft and final community plans stating how the aspirations of the Community Plan will be put into action.</p>
<p>Local action <i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where appropriate."</i></p>	<p>Please tell us about your plans to encourage local action to address the community plan priorities. What do you expect to achieve during the year ahead? How will you secure funding for these projects?</p> <p>SCCAP will provide facilitation to enable local people to achieve their identified priorities within the community plan. This will be done through networking events and focus groups engaging with other organisations currently providing services in the area. Funding will be applied for from a variety of relevant sources. Theme groups have been identified following early analysis of the Community</p>

Item 13.4
Appendix 3

	<p>Plan questionnaire. These groups will make links throughout the community and find gaps in their networks and recruit more volunteers. When we take the draft plan back to the people via public meetings it will be the public who decide how the plan will be actioned (and hopefully offer to take a role in helping with the action). As in the past with Parish Plans an assumption has been made that the Area Board will agree to adopt the plan.</p>
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Your Details:

Name:	Debrah Biggs
Partnership:	Salisbury City Community Area Partnership
Address:	Greencroft House 42 – 46 Salt Lane Salisbury SP1 1EG
Phone:	01722 421747
Email:	sccap@wessexcommunityaction.org.uk

Bank Account Details:

Account name:	Salisbury City Community Area Partnership
Sort code:	xxx
Account no.	xxx
Balance of funds at beginning of year:	£500 (estimated) core, £2200 comm plan

Details of Budget:

Administrator / Project Officer (inc travel) costs:	Cost:
<ul style="list-style-type: none"> ▪ Salary ▪ Office rental and contribution to overheads ▪ Phone and broadband ▪ Use of equipment 	a £14,000
Consultation activities, public events, analysis, etc:	
<ul style="list-style-type: none"> ▪ Public meetings 	b £750
Advertising & promotion (inc websites):	
<ul style="list-style-type: none"> ▪ Website update 	c £500
Plans, questionnaires, other printing costs:	
<ul style="list-style-type: none"> ▪ Additional flyers etc 	d £329
Office expenses, consumables, etc.:	
<ul style="list-style-type: none"> ▪ Postage ▪ Ink ▪ paper 	e £200
Other costs:	
<ul style="list-style-type: none"> ▪ data protection licence – 35 ▪ travel - 300 	f £335
Amount of funding rolled forward from 2010/11 to be spent in 2011/12:	g £500
Total running costs applied for:	h £15,614

(costs a+b+c+d+e+f - g must equal h)

Please post your Annual Workplan and Budget Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Chapman's Building,
Wiltshire Council, County Hall, Trowbridge BA14 8JN

I confirm that the costs detailed here will be incurred by the [insert] Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2011/12.

I understand that a first tranche payment of 50% of the funding will be released following Area Board approval. This will be followed by a second tranche of the remaining 50% at a date to be agreed in approx. six months time.

Signed:DBiggs.....

Date:3.3.11.....

SALISBURY AREA BOARD Forward Plan

ITEM 15

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Location	Area Board Agenda Items (including officer contact details)	Cabinet Member Attending	Other items/events (provisional)
12 May 2011	The Alamein Suite, City Hall, Salisbury	<ul style="list-style-type: none"> • Family • Child Poverty – presentation from Lynda Cox, Children and Education, Wiltshire Council • Children’s Centres – presentation from Spurgeons • Community Health Services –presentation on future service provision by Great Western Hospital • End of Life Care – presentation on the recently developed strategy • Safe Places – new initiative for vulnerable people, which is being piloted in Salisbury <p>Standard items including Updates and Community Area Grants</p>		<ul style="list-style-type: none"> • Results of Flooding Consultation • Waste Sites Consultation
14 July 2011	Salisbury Methodist Church, St Edmunds Church Street, Salisbury	<ul style="list-style-type: none"> • The Environment • <p>Standard items including Updates and Community Area Grants</p>	Cllr Dick Tonge – Highways and Transport	
15 Sept 2011	South Wilts Grammar School for Girls, Stratford Road, Salisbury	<ul style="list-style-type: none"> • Young People • TBC - Housing – presentation from Graham Hogg on proposed government changes to the social <p>Standard items including Updates and Community Area Grants</p>	Cllr Jane Scott OBE (Leader of the Council)	

Community Area Manager: Marianna Dodd (marianna.dodd@wiltshire.gov.uk)
 Democratic Services Officer: James Hazlewood (james.hazlewood@wiltshire.gov.uk)
 Service Director: Stephanie Denovan (stephanie.denovan@wiltshire.gov.uk)

Updated: 14 February 2011

